

Model Program of Study – Business Administration

	Grade	English	Mathematics	Science	Social Sciences	Major Courses	Other courses
High School required and recommended courses	(4) During Grade 8, provide academic/career exploration and advising for student & parents – include introduction to program of study sequences						
	9	(1) English I	(1) Algebra 1-A	(1) Earth Science	(1) World Studies		(1) Health
	10	(1) English II	(1) Geometry	(1) Applied Biology	(1) US History I		(1) Physical Education
	(4) Prior to grade 11, assess for college readiness; provide remediation and enhancements as appropriate						
	11	(1) English III	(1) Algebra I-B	(1) Applied Chemistry	(1) US History II	(2) Business Technology	
	(4) At age 17, assess for all immunizations; remedy deficiencies						
	12	(5) English IV	(5) Algebra II			(5) Business Technology	
	(4) During senior year, complete college selection process; After January, complete federal financial aid (FAFSA) Administer college placement exams						
College required and recommended courses	Year 1 Sem 1 16 cr.	(5) ENG 111 English Comp	(6) MAT 115 Business Mathematics			(6) BUS 101 Introduction to Business	(6) ACC 111 Principles of Accounting I (5) CIS 107 Intro. Computer Applications
	Year 1 Sem 2 16 cr.	(6) COM 212 Business Communications I	(5) MAT 125 College Algebra			(6) BUS 229 Principles of Management	(6) ACC 121 Principles of Accounting II OR (6) ACC 125 Managerial Accounting (6) CIS 108 Spreadsheet Applications
	Year 2 Sem 1 18 cr.	(6) COM 111 Speech			(6) ECO 111 Principles of Economics I	(6) BUS 215 Business Ethics (6) BUS 241 Principles of Marketing	(6) ACC 214 Federal Tax I OR (6) CIS 129 Database Apps. (6) BUS 119 Legal Environment of Business OR (6) BUS 117 Business Law I
	Year 2 Sem 2 16 cr.				(6) Humanities Elective	(6) BUS 201 Leadership (6) BUS 239 Human Resources Mgmt. (6) BUS 242 Small Bus. Mgmt.	(6) PHE 124 Ergonomics (6) Elective
This is a model; individual students should review required and recommended courses and modify as appropriate.			(1) Required high school courses			(2) Recommended career-related courses	
			(3) Other recommended high school courses			(4) Recommended assessments, advising, and preparation	
			(5) Career-related transitional courses (articulation, dual, or early college)				
			(6) Required college courses				