

Model Program of Studies – Business Administration

| | Grade | English | Mathematics | Science | Social Sciences | Major Courses | Other courses | |
|--|---|--|--|----------------------|--|---|--|--|
| High School required and recommended courses | (4) During Grade 8, provide academic/career exploration and advising for student & parents – include introduction to course sequences | | | | | | | |
| | 9 | (1) English I | (1) Algebra I | (1) Physical Science | (1) Global Studies | | (1) Health | |
| | 10 | (1) English II | (1) Geometry | (1) Modern Biology | (1) American Studies I | | (1) Physical Education | |
| | (4) Prior to grade 11, assess for college readiness; provide remediation and enhancements as appropriate | | | | | | | |
| | 11 | (1) English III | (1) Algebra II | (1) Modern Chemistry | (1) American Studies II | | (1) Fine Art elective | |
| | (4) At age 17, assess for all immunizations; remedy deficiencies | | | | | | | |
| | 12 | (1) English IV | (3) Adv. Math or Statistics | | | (5) Computer Information Processing | | |
| (4) During senior year, complete college selection process; Administer college placement exams After January, Senior Year, complete FAFSA and other financial aid documentation | | | | | | | | |
| College required and recommended courses | Year 1 Sem 1 16 cr. | (6) ENG 111 English Comp | (6) MAT 115 Business Mathematics | | | (6) BUS 101 Introduction to Business | (6) ACC 111 Principles of Accounting I (5) CIS 107 Intro. Computer Applications | |
| | Year 1 Sem 2 16 cr. | (6) COM 212 Business Communications I | (6) MAT 125 College Algebra | | | (6) BUS 229 Principles of Management | (6) ACC 121 Principles of Accounting II OR (6) ACC 125 Managerial Accounting (6) CIS 108 Spreadsheet Applications | |
| | Year 2 Sem 1 18 cr. | (6) COM 111 Speech | | | (6) ECO 111 Principles of Economics I | (6) BUS 215 Business Ethics (6) BUS 241 Principles of Marketing | (6) ACC 214 Federal Tax I OR (6) CIS 129 Database Apps. (6) BUS 119 Legal Environment of Business OR (6) BUS 117 Business Law I | |
| | Year 2 Sem 2 16 cr. | | | | (6) Humanities Elective | (6) BUS 201 Leadership (6) BUS 239 Human Resources Mgmt. (6) BUS 242 Small Bus. Mgmt. | (6) PHE 124 Ergonomics (6) Elective | |
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| This is a model; individual students should review required and recommended courses and modify as appropriate. | | | (1) Required high school courses | | | (2) Recommended career-related courses | | |
| | | | (3) Other recommended high school courses | | | (4) Recommended assessments, advising, and preparation | | |
| | | | (5) Career-related transitional courses (articulation, dual, or early college) | | | | | |
| | | | (6) Required college courses | | | | | |