

President's Cabinet Meeting Minutes February 13, 2023

In Attendance: Tim Crowley, Matt Grillo, Barry Ingraham, Leah Buck, Lindsay LeBlanc, Michael Williams, Abby Clark, Griffin Goins, Angela Buck.

Absent: None.

Dave Wyman (Anthology Update):

- Finished the Deep Dive sessions for anthology students project-main student information system
- Anthology Finance is starting now-these will continue until March 3rd
- Something going on at YCCC today RE: data/database-will go to CMCC next which will be the first to utilize and get it mapped
- Looking at common grade structure, fee structure & academic calendar

Tim Crowley:

- Title IV training-was training around topics that were expected?
- Wednesday evening-Tim, Griffin & Nicole will be going to Aroostook Partnership training in Augusta
- Congressional Direct Spending projects-wants to make sure we have all the needed information in correct places
- Wayne Kilcollins' wife passed away recently and looking to set up a scholarship-funds cannot come out of college budget
- President Daigler had a great visit to campus. President Daigler committed to 500K from System and agreed to 500k from our reserve

Leah Buck:

- CDL class started this morning-2 no shows and will work to fill
- Working on close out reports
- Working on CDS budget
- Email from Senator Kings office-stating that the Job Acts has gotten some momentum Pell funds for short-term training-over 8 weeks-state institutions.

Griffin Goins:

- CDS-response from the \$567K from DOL-will be working on additional response-Condition of Responsiveness first
- Looking to send out enrollment press release
- Working on WPT video

Lindsay LeBlanc:

- Manager Paycom training for on 16th via Zoom (will be recorded)
- Admissions Counselor we have 10 applicants-receiving applicants via Paycom
- Making sure all accruals are set up properly in Paycom as first time around some features were not working properly

- Will have to increase peoples time off/when meet certain benchmarks manually

Mike Williams (Director of Finance):

- We would be better off having a common fee structure-NM would make out well
- Foundation meeting on Wednesday at 9:00
- PI Housing Authority meeting
- Variance to system office due tomorrow
- Positions that are being modified-Tim will be signing off on-change in responsibilities for Lindsay LeBlanc and for Carol McLeary

Angela Buck (Academic Dean):

- Tour---
- AJ and Angela are meeting with Barb Blackstone to discuss potential EMS relationship with UMPI
Wednesday Curriculum Committee meeting (Last meeting; to have anything put into play for fall)-Pam being modification to BCT to Dept Chairs today

Matt Grillo (Dean of Students):

- Discussing CEVIAS-accepted all of our filing for recertification
- Change in vaccine/COVID requirements – want to clarify/update literature on immunizations/physicals that are needed – there is a movement in within the system to tighten up allowing students in w/o
- Admissions is relocated in library as floors get redone in Admissions area-Tim advises to lock up and close the door so others are not just walking in/through there
- Mental Heath-virtual office hours w/ AMHC-every Thursday from noon to 4:00 w/ Hope & Justice (Sexual assault)

Barry Ingraham:

- Possibility to having Carl Allen coming back to do a check in on safety
- Wednesday is WCCC infrastructure process-Barry will be attending this
- EMS-made some changes – have been waiting for technology-speakers & mics for simulation areas
- Ground work sampling is complete for ECE Center-DEP had no issues
- CDS projects-met on Friday to talk about technology-Chris is working on the spreadsheet

Meeting adjourned at 10:52 a.m.