

President's Cabinet Meeting Minutes February 6, 2023

In Attendance: Angela Buck, Abby Clark, Mike Williams, Lindsay LeBlanc, Leah Buck, Griffin Goins, Barry Ingraham, Matt Grillo, President Tim Crowley.

Absent: None.

President Crowley:

Focus on finishing up Smith Foundation request/budget
Reviews list of topics that will be discussed at Presidents Council & Board of Trustees meetings tomorrow and Wednesday
Discussion about pandemic/COVID-changes in policies & procedures-thinking vaccination requirement will be lifted for the fall
DEI Training
Congressional direct spending requests
Letter of Intent to Senator Collins-will wait and see what the system will require for process
Programs discontinued throughout system
Gordian report

President Daigler & Noel Gallagher will be here on Thursday-need technology for cabinet meeting 11:30 lunch at Edmunds for all employees-Tim will send a note out to all employees

Aramark vehicle to move back behind Reed Commons

Presidents Council meeting at WCCC tomorrow

Graduation: Meal at the end? Change things up?

Barry Ingraham (IT Dept. & Facilities):

IT Leaders meeting tomorrow RE: shared services
Biweekly meeting was last week for infrastructure team/MCCS (maineccc.edu)
Still working on security cameras
Mell t with code enforcement officer RE: parking/Aroostook Hall to be additional parking space
DEP meeting tomorrow RE: site plan
Will begin working on setting up CDS meetings

Dave Wyman (Anthology Update):

Had a survey that was distributed on Thursday-came from Change Management Group
A project vision statement has been distributed
Last Thursday had a Deepdive session RE: grades and attendance-looking at having all campuses have same grading system/grades-colleges are using different programs/avenues for grade & attendance submission
Data summit on February 14th-talking about data migration
February 27th to March 10th-CMCC has volunteered to start the process of integration

Griffin Goins (Development Office):

Enrollment article

Marketing for the upcoming job fair

WPT and print project videos-meeting w/ WAGM and creative team-Taleo Designs

Working with Angela on new banner for graduation

Leah Buck (Continuing Ed):

We currently have a budget submitted to MJRP but no response yet

15 applications for Mechanized Logging

10 student applications for logging from Aroostook County to date

Wrapping up interviews for York county CDL applicants, starts on February 13th

High Pressure Boiler starts tomorrow night-3 from Central Maine

Lindsay LeBlanc (HR & Payroll):

Robert was about to put the internal job positing link in NMCC portal

Admissions Counselor position posted

Job descriptions/modifications

Mike Williams (Business Office):

Closing up the month of January

Lapsing in getting all travel approved in advanced-this needs to go on record with Tammy-when going to a seminar or conference is when its very required

OSHA 300 report was filed on time-was due in January-will be getting audited, along with the rest of the other campuses

Angela Buck (Academic Dean):

Working on summer and fall schedules-hoping to have fall schedule up and ready for students to schedule during February break

Meeting with UMPI this week

Matt Grillo (Dean of Students):

Title IV Disciplinary training being recorded on the 9th

CVIS-needs to submit confirmation that we have created new programs since last

Admissions office is moving out

Activities going on for students in the dorms

Esports-there has been no student activity

Meeting adjourned at 11:09 a.m.