

## **President's Cabinet Meeting Minutes September 19, 2022**

**In Attendance:** Tim Crowley, Abby Clark, Lindsay LeBlanc, Barry Ingraham, Matt Grillo, Griffin Goins, Mike Williams (by phone)

**Absent:** Leah Buck, Angela Buck

President Daigler is on campus tomorrow-review draft schedule-modifications needed. Will have Maintenance set up Edmunds for the current number of attendees we have. Enrollment/update from Daigler.

Headcount is still up; 681. Non-credit is also up. A little over 1000 students combined. Review of enrollment data; program specifics.

Residential Director recommendation going to be submitted to President Crowley this week.

Residential life activities are going very well and a lot of activities occurring. Discuss ATV/lawnmower etc in dorms

Jennifer Donahue will start OnCourse for College position on September 26<sup>th</sup>.

Transcript holds-LD1838-NM put stand that we are not going to hold-System has now changed mind that they want us to report so we need to report over \$500.00 and put transcript hold on. Budget finalized and entered into Jenzabar.

Time and Effort reports—specifically LPN program---none filled out---we are in violation of federal guidelines.

MJRP, budgets, other reports need to be submitted by September 30<sup>th</sup>.

WPT Grant notification-Angela to create G5 account.

Griffin and Nicole will create a spreadsheet of grant information/account log ins/

MSEA is still requiring COVID testing

Corey Bourgoins last day is the 21<sup>st</sup>-going to NMMC-Victor is taking position-suggested to put out a newsletter/announcement

Floor in mailman they are going forward with. EMS access control. First phase of design for ECE building will hopefully be wrapped up this week. New custodial employee from Tempo. Working with PIPD RE: tasers and possibly training our security staff.

SIS project update; IT services are going to be shared system wide. Will be looking for IT and HR help.

Laptops that we have replaced on campus-employees can purchase? Or give to students that need? Best option/avenue is to provide to students; essentially scrapping and taking out of our fixed assets. Right now 11 laptops.

Media invited for President Daigler's visit tomorrow.

Festival of trees-looking for ideas for big ticket items for the NM tree

Open House-Essential craftsman's presentations will be in the gym but possible location change? Griffin and Angela W. will begin reviewing facility rentals on campus in the near future and will inform President Crowley as well.

Paycom is going live January 4<sup>th</sup> pay check.

Career services/support services interviews start next week.

Meeting adjourned at 11:10 a.m.