

President's Cabinet Meeting Minutes August 29, 2022

In Attendance: Tim Crowley, Angela Buck, Abby Clark, Lindsay LeBlanc, Leah Buck, Barry Ingraham, Mike Williams, Matt Grillo, Griffin Goins & Nicole Cote (introduction to Cabinet).

Absent: None.

12% increase throughout the system in enrollment.

Nicole Cote's first day today.

Barry: Window 11 computers project ongoing. Mailman security cameras ongoing. ITO discussion ongoing at the system. Honeywell contract. EMS temporary ventilation working on; no completion date. ECE contract is out for addendum. Design date completion date September 30th. Estimates will be in before that.

Lindsay: Student support career specialist have received 12 applications. OnCourse position start date is the September 26th. B&I Coordinator position still vacant; looking at changing title of position (Leah).

Leah: CDL testing in Bangor last week went well. 5 (out of 30) people did not get their road test over Monday and Tuesday. Inquires Business Office of stipend checks. Issues with Employees/Vendors status within Jenzabar. WF deans meeting tomorrow afternoon. MDC budget has errors and needs to be fixed and sent out. CDL student started in May...living in car...Matt will be looking for housing.

Griffin: News of enrollment numbers. News release on our increase in numbers. Going to put new hires within new press/news release. Patty Wright wants to be here on the 7th to talk about WPT. Shawn Cunningham is asking for 2 people on the potato pickers special.

Matt: COVID testing transportation contract ran out. Title 9 positions that need to be filled-Jon Blanchard's position "investigator." Informal resolution pathway for title 9 and we need to identify an individual who would work with students for resolution. Tim states Tom Richard might be interested. Had move in in dorms this weekend. Fire place created/being used. Office space conversation for staff coming in. Matt mention Aimee moving, Tim mentions library, Mike is not opposed to Aimee moving closing to him. Matt mentions moving Angela Wardwell as well. All residential students showed and then some.

Angela: The morning is going well; schedule/classrooms being shifted around due to caps. A lot of students do not have their badges and books; President Crowley mentions we need to look at the orientation process.

Mike: Business Office Hours-inclined to not keep the business office open the extended hours 7:30 a.m. to 4:30 p.m. Mike is going to ask the bookstore to stay open until 5:00 p.m. or so tonight for the night class(es). Tim mentions we should keep the business office open later for the past couple weeks. Mike is going to talk to Corey about keeping the store open later; 4:30 p.m. Add to sign to invite students to Reed Commons and have Reed's hours on sign outside the store as well.

Tool vendors are here today and tomorrow; 6 vendors. Deans of Finance committee meeting last week. Insurance adjuster for transformer analysis coming tomorrow at noon.

Tim: Meeting with UMPI tomorrow RE: Board of Trustees visit to NM in November. Tim calling Janet Sortor on innovation grant proposal. Leah needs to send Tim CDL schedule. Aroostook Partnership is going to address Legislature on testing sites/schedules. Good start to fall semester.

Meeting adjourned at 10:33 a.m.