

Safety Committee Minutes

August 18, 2021

Zoom Meeting

Attendees: Jon Blanchard, Pam Buck, Tim Crowley, Courtney Cyr-recorder, AJ Gagnon, Peter Goheen, Lee Griffin, Matt Grillo, Joan Haines, Lindsay LeBlanc, Dottie Martin, Kord Putnam, Tom Richard, Mike Williams

Absent: Angela Buck, Bill Egeler, Barry Ingraham, Lori Keith, Rob Ottaviano, Trena Soucy, Shari Ward

- I. Review minutes of May 19, 2021 meeting
 - a. Minutes were approved

New Business

- II. Incident reports
 - a. No incidents since early May
- III. Covid-19 check-in
 - a. Students have been notified of new protocol
 - b. Faculty/staff – will work with them so they can get their job done (i.e. work from home)
 - c. Encourage vaccination
 - d. Masking inside buildings – following MCCA protocol
 - e. Communicating with UMPI
- IV. Safety Training review – SafeColleges
 - a. Reminder to complete safety training
 - b. Please remind people reporting to you to complete theirs as well
- V. Renovations during academic year
 - a. Christie HVAC Renovation
 - i. Out to bid
 - b. Washington Hall and Penobscot Hall Window Replacement
 - i. Out to bid
 - c. EMS Simulation Center (Renovation of Sheet Metal Lab)
 - i. Not out to bid yet, hopefully will be within a month
 - ii. Don't anticipate any activity there until spring
- VI. Health Center
 - a. Out to bid

Old Business

- VII. Action item review
 - a. Install sharps containers in restrooms
 - i. Maintenance to install before fall semester
 - b. Hep B records

- i. Needs to be part of orientation process for new hires
- c. Ladder retraining
 - i. Complete
- d. MEMIC safety training
 - i. There will be no face-to-face safety training this fall

Round Table

- VIII. Tool vendors
 - a. First two days of classes
 - b. Still planning for it
 - c. Outside event, small groups, mask even though outside
 - d. Rain backup – schedule for a different day, still hold it outside
- IX. Securitas
 - a. Gave notice that they will be done in October
- X. RaveAlert
 - a. All information has been wiped out, everyone needs to opt back in
- XI. Forklift training
 - a. Rick Tagget is the one who does forklift training for our instructors
 - i. Training will happen when instructors are back on campus
- XII. Emergency Action Plan
 - a. Update EAP on portal – Bill Egeler and Linda Mastro

Next Meeting: Wednesday, September 15th, 1:30pm via Zoom