

President's Council

November 1, 2021

Action Items

Participating: Tim, Barry, Mike, Leah, Matt, Dottie, Edward, Lindsay, Sue

Excused: Angela

Lindsay—System says negotiations with the faculty regarding raise has been approved at 4%. The Cost-of-Living Adjustment is still being determined. **The 4% can be implemented right away.**

Leah says we now have 3 newly-licensed bus drivers on campus: Peter, Kord and Bruce. Tom R. and Jon B. have taken the class but have decided to wait on the road exam.

- Charlie Collins will be on campus on Thursday with new person (Richard Stairs formerly of DOL) from System office in charge of apprenticeships. First time the System has put someone in charge of apprenticeships. Have already talked to him about Water Treatment and Logging as a natural fit for apprenticeships. **Edward and Tim want to talk with him when he's visiting.**
- **Leah has been encouraged to do a Maine Quality Centers application for the CDL program to grow enrollment, but it would mean a delay in the class start date.** Currently only four enrolled—vaccine requirement seems to be discouraging potential applicants. **Tim says delay it, get the word out and then set a firm date.**
- Dr. Goth will be back to offer his class in two weeks. The last session was done with D.J. Spooner, RN (Northern Light Health) of Castle Hill.

Matt—Tyna is being trained today. Open House will likely get more high school students due to the time of day. Still working on **marketing and he and Dottie need to meet soon on this.** It will be 12:30—2:00 and 3:30—5:00 on December 6 (two afternoon sessions). Student will be brought in to engage with faculty, Res. Life, financial aid, student support and admissions. These sessions will be done via Zoom rooms. Students will register ahead of time. “Open-House-in-a-box” package is being mailed in advance. The Trades seem very willing to participate. **Tim says schedule a breakfast meeting with the business community or Foundation on that day.** Tell them about changes in Health Care, EMS and simulation needs; also introduce new employees; invite President Daigler either in person or by Zoom.

Lindsey—**Two applicants for the Assistant Dir. of Admissions will interview this week and she will send info to Tim.**

Dottie—Radio ads are running re: checking schedule and registering. Website ad to register for spring semester. Now that schedule is open to all, we will start working on social media and WAGM; 96.7 helps with scripting. She's finding out what we have in the “Fall semester surprise (funds from Community College Foundation). **Considering using that money to pay for a drawing for 3-credit course for anyone who registers by December 1st.**

- Festival of trees—Our tree will be “Tools for Tinsel”—looking for donations.
- No shave November started collecting
- **Foundation dinner**—November 18. **Working on set up, menu, speakers and displays.**
- Longevity luncheon—November 22. Dottie has sent notes to everyone who needs to make presentations.

Barry—Final draft plans for EMS simulation Center are complete and we have 2 days to go through specs and provide feedback/suggested changes. Plans have been sent to AJ to take a look. Goal is to begin construction in December.

- Christie 2nd floor project—Will need 204 and 205 by first of December to start abatement.
- Still waiting for apartment windows to be delivered.
- Snow removal bid may be awarded today and will include the driving range. This includes most sidewalks.
- Custodial services is out to bid and the bid opening will be 11/9.
- Meeting with a security person this week to see what hours he could provide if hired.
- Antivirus issues are causing system to crash periodically. SOPHOS working on it. When that happens just shut your computer off.
- Working on a number of Jenzabar issues.
- Robert is setting up about 10 new computers...mostly the trades.
- YCCC is having trouble getting IT staff. We may have to help backfill...might only be CM and SM to backfill their needs.

Mike—Working on closing the month of October in the next couple of weeks.

- Trades buys their own materials and may not go through Julie. Might be small and large purchases. Tim wants to see requisitions that are being completed.
- Auditors have gone through financial statement and it's clean. Not finished audit of CARES Act and ARP funds. He predicts there will be findings on the reporting part for everyone in the System since rules changed on implementation.
- Mike and Barry met with facilities consultant last week to go over current year's data. December 1st will be next meeting.
- This is Rob's last week as food service director for Aramark. Tim (Mary and Steven) will take Rob to lunch on Wednesday at Dining Commons; then Tim is inviting the Cabinet to Irish Setter Pub for a small gathering at 4:30. Sue and Mike will check to see if Rob would like a larger gathering of staff, etc. to say farewell, and if so, will put it together.
- Mike will take few days off next week.

Tim--We need to talk soon about Storm Cancellation. Tim, Sue, Barry, Griffin and Dottie. Barry says Alertus messaging should also be discussed at that time. Dottie says she has not heard from the Safety Committee on the messaging. Barry had to trim the messages (too many characters) and will return to Dottie to check.

- On Friday, people from Deerbrook will be here to talk about consulting work (Student Information Systems).
- Met with SAD 1 Adult Ed and CTE re: expansion of Nursing program. The System wants to double the size of Nursing programs. Tim believes we need to have that as a multi-year goal. Couldn't absorb anything more aggressive. Clinical rotation would also not be available for such an expansion. Tim says we are concentrating on LPN and maybe we can expand in HS (partnering with workforce development people). Could CTE help facilitate this? Edward thinks nutrition might be a good course to offer high school students, along with some math as a

pathway to NM. Will try to meet again with SAD 1 next week or so to discuss further and Houlton may also be interested. Will talk to Dan about getting \$100,000 in workforce money.

- EMS equipment has been ordered.
- Request to the Smith Foundation will be a round number...\$3M.
- Will have employee meeting in next couple of weeks and talk again about workforce development, introduce new employees, etc.
- Will talk on Wednesday with Catholic Charities Maine about being part of the resettlement of refugees in Maine. That program is expanding into Bangor and Tim will begin working on possibility of including Aroostook in that plan. A small group will be invited to that meeting.

Sue—Went over last week's action items. Items left to complete:

- Has Dan Belyea written back to Leah regarding Student Navigator position (as yet unfilled); might be the person to handle matching graduates with open jobs?
- For Edward—Has Al Martin been back in touch re: Twin Rivers training needs?
- Rural Health Institute, Greenville photos should be shared with NM Facebook page. Has link been sent to everyone?
- AHEC responsibilities may be moved into the Allied Health area...update?
- Plans by Aramark to replace Rob O?
- Sue to clarify: Regarding Broadband surveying—Pioneer Broadband has been spending its money to expand Broadband in its service area, not to map soft spots across the county. Pioneer's information about where we should build out only supplies a portion of the information we need.