

PD Committee Meeting

10/4/2021

Present: Sue Beahm, Robert Carlson, Jen Graham, Ann Spinney, Sarah Stackhouse

Absent: Taylor LeBlanc

Background on PD committee from Jen:

5 or 6 years ago PD committee disbanded due to “work to rule.” Before disbanding, the committee worked to make PD opportunities more accessible, because the feeling across campus was that there was no money for PD. The committee offered in-house events like a January PD day, “lunch and learns” (ex: DoS showing Jenzebar hacks). There was one outside speaker/PD event. The committee would keep track of who attended these events and send out evaluations.

There was also an effort to get staff to keep track of professional development.

Discussion on current PD expectations and tracking:

We aren’t aware of any current expectations for PD, other than annual safety trainings (which don’t really count). This is likely due to either a lack of funding, or a lack of awareness of available funding.

When we go to conferences/PD events, there is no standardized process for tracking and no expectation to share what we learn.

How are different departments tracking PD for staff?

- Faculty submit PD to Dave and he adds to evaluations
- In Admissions, we were asked to submit annual list to Wendy
- In Nursing – nothing formal, but the information is needed for accreditation
- Lindsay/HR may do some tracking?

Where is the funding for PD?

- Department heads should know
- What about the amount stated in the collective bargaining unit agreements? Has anyone tried to access this?
- Mike W. would probably know.

This year, staff are in survival mode and not looking for extra obligations and responsibilities. Maybe we can focus on sharing free resources. Ann has been a point person for sharing free PD events in the past and is willing to take this on again, perhaps sharing on a monthly basis. This could be incorporated into the LibGuide (to be published soon). Consolidating the info and sharing it in an accessible way would be helpful. Many organizations offer free trainings, or reduced fees for members. Robert has experience with NISOD – which offers many webinars to institutional members.

Action for the committee: Survey departments and ask what the PD expectations are in each department and how they are currently being tracked.

Sarah will ask Lindsay and Pam, AJ, about PD tracking.

Jen will talk to Angela, Dave & Heidi

Sue will talk with Eileen (NUR, MDA, MDC)

Ann will talk with Dwight, Ryan Drost (bargaining unit contract)

Next meeting – 10/25 at 9:00 AM