

Safety Committee Minutes

May 19, 2021

Zoom Meeting

Attendees: Jon Blanchard, Angela Buck, Pam Buck, Tim Crowley, Courtney Cyr-recorder, Bill Egeler, AJ Gagnon, Peter Goheen, Lee Griffin, Barry Ingraham, Dottie Martin, Rob Ottaviano, Tom Richard, Trena Soucy

Absent: Joan Haines, Lori Keith, Lindsay LeBlanc, Kord Putnam, Bob Rice, Shari Ward, Mike Williams

- I. Review minutes of April 28, 2021 meeting
 - a. Minutes were approved with correction of grammar on VI. b. ii.

New Business

- II. Incident reports
 - a. One student incident
 - i. Student in Plumbing and Heating Lab cut finger with pocket knife while cutting tape off of water pipe
 - ii. Student was treated at the walk in and got it glued back together
 - iii. Student was able to go back to class after
- III. Covid-19 check-in
 - a. Everything that has been in place (i.e. masks and LiveSafe app) will remain in place until things are changed as a System
 - b. After May 24th
 - i. Expecting a conversation regarding taking the state's mandates and putting them in place
 1. This means eventually there will be no masks required if you are vaccinated
 2. Visitors would be asked to provide proof of vaccination
 - c. Resident students will be required to be vaccinated starting in the fall
 - d. Still yet to be determined how we are going to handle the rest of the students
 - e. Leave plexiglass barriers up until we get into the fall semester and see how things are going
- IV. Alertus employee desktop panic button update
 - a. If you press the button it will have your information/location
 - i. You can select what type of an emergency it is
 - ii. Then it can be submitted and it will go to Security
 - b. Not working yet
 - c. Peter is going to contact PIPD and ask them to come in so we can get their take on it before we roll it out
 - d. We will provide training if we move forward with it

- V. Tony Jones walk-through updates
 - a. Loss control visit
 - b. Completed an outside walk-through
 - i. We have about five areas that he will write up and make recommendations
 - 1. Edmunds entrance concrete is broken up
 - 2. Some issues with curbing having a change in elevation
 - c. Went over number one injury for the System – falls
 - d. Falls are the priority for NMCC to keep an eye on
 - e. We've also had a couple of ladder incidents in the past
 - i. Tony recommended us to do ladder training again – SafeColleges training would be valid for retraining
 - f. MEMIC is now able to provide face-to-face training again
 - i. Safety Committee will need to discuss whether we want to hold an in-person training in the fall

Old Business

- VI. Action item review
 - a. Item #5 – Locking classrooms
 - i. Project is underway
 - ii. Robert Kervin is the architect and is currently working on the specs
 - iii. Has been broken into two projects
 - 1. Classroom doors – classrooms and major gathering areas new hardware and access control
 - 2. Residential Life doors – Penobscot and Washington new hardware and access control
 - 3. Will bid out these projects and see what we receive for responses
 - b. Item #6 – Install sharps containers in restrooms
 - i. Have been received, will be installed before fall semester
 - c. Item #7 – Hep B records
 - i. Dottie verified that the policy states the forms are kept in personnel files in HR

Round Table

- VII. Will be interviewing first candidate for the Dean of Students position Friday, May 21
 - a. There will be a reception in the Library if you'd like to stop in and meet him
- VIII. Part of the Fiddlehead Festival activities will be held on campus this weekend
 - a. People will be required to abide by NMCC's COVID guidelines

Next Meeting: Wednesday, June 16th, 1:30pm via Zoom