

## President's Council

August 23, 2021

Participating: Tim, Barry, Angela, Matt, Dottie, Edward, Mike, Leah, Lindsay, Sue

Tim—System's protocol of face covering was handed out...follow the rules. COVID cases are increasing in the County.

Dottie—Scavenger hunt—photos should be with distance/depth between people. Let everyone know. Dottie will be out for the rest of the week.

Sue—internship opportunity from the State Tourism office was given to Angela Buck.

Matt—Handling vaccine tracing/bookstore issues. Confusion surrounding what books are required.

- 50 or so students are in housing and more can be accepted.

Edward—Trying to get H2O people through the system for apprenticeship program. We're trying to make apprenticeship (funding) possible for part-time students.

- Meeting with Twin Rivers on Wednesday. Should wrap up this year. Planning internal safety trainings. Four people taking online technical training, millwright electrical crossover.
- LPN---waiting for funding info.
- Irving looking for 5-6 people for Seimans PLC training (instrumentation and control).
- Porvair wants to come back for \$100K project. 100% covered.

Angela—Agenda for Admin Day has been distributed.

- Discussed bookstore issues. Ken doesn't get auto notification when course section number changes. A few links are not working. Faculty has not been trained for Barnes and Noble. Training will take place on Wednesday.
- All set with adjuncts. A training session will take place on Thursday through ZOOM.

Leah—We need to hire a second instructor so those with permits can get down on the driving range. We don't want our students to have permits expire. Or work around Dennis' schedule.

Tim—Employee meeting to be held in the gym on Wednesday.

- HVAC position has been offered to a person and now waiting for an answer.

Mike—Things are going well. Not sure the business office is getting all the sales transactions from the other side. Additional required books issue is a problem with us.

- Staffing is an issue in the bookstore. Financial Aid is having problems finding students who want to work.
- ARP aid—for students—we have \$200,000 already approved but hasn't been disbursed yet until add/drop period.

Lindsay info—Business and Industry coordinator position and Kent DeMerchant position will be posted.

Mike—Governor Mills—there is trust fund for health insurance and she is giving all state agencies a two-month health insurance holiday. Both employee and employer portions don't have to be paid for Sept. and October so we will have more money in our paychecks.

Barry—Tim says offices should be open at noon if at all possible. Summer hours need to be established.

- Electrical contractor for Lindsay's office will get back on track with new contractor.
- Reed Commons—we're paying out the retainage. Harriman is not signing.
- Simulation Center first layout has been approved.
- WBRC is working on 2<sup>nd</sup> floor HVAC design for Christie.
- Should have the bids on Wednesday for apartment windows and replacement.
- No bidders for door and access control.
- Maintenance and custodial are dealing with a lot of moving chairs and setting up rooms.
- Procedures for the doors, locking etc., verifying vaccinations?
- IT is backing up to the Cloud.
- Jenzabar upgrade is complete.
- Mic System (Sure) representative is on campus today.
- IT leaders are meeting tomorrow and will talk about phone system contracts. Also, will discuss:
  - Course Merchant and Form Flow.
  - SIS update from Andy.
- Will meet with Melissa from Dearbrook Consulting firm on Wednesday to go over IT budget and projects.
- Data governance—haven't heard anything more on CED coding.
- DLP software—System will not purchase but each college could take an option to purchase. May partner with CM.
- Collection of Covid info—None of the other campuses are using LiveSafe, rather they are uploading photos of vaccination cards. Possibly logging into portal. Barry showed us how it could work. Would not eliminate LiveSafe App. Will determine if this is the system we want to use.

Tim—Dan Belyea and Chris' presentation on money available for development of services or programs. We've listed 6-7 projects for Chris and Dan and Tim has two other projects: Can use funds for renovation. Wants to double size of the Electrical program. We have a sketch that could be a lecture hall for electrical.

- Use \$ for childcare equipment and staffing from the State for two years plus Foundation money would provide a closer match for donor to see.
- Not sure the Community Paramedicine program can be continued especially with lack of interested students.
- COVID discussion on Wednesday is to educate...not to mandate. Questions will be submitted ahead of time and while staff is in meeting.

Matt—Tim reached out to Ashley Duff from Health Center but hasn't heard from her yet.