

President's Council

August 16, 2021

Participating: Tim, Barry, Angela, Matt, Dottie, Edward, Bill, Lindsay, Sue

Tim—All students have COVID protocol and we need to encourage staff to get vaccinated. We'll find a way for people to work. Aramark, cleaners and bookstore employees must be vaccinated or they can't come to work. Still working with maintenance people. Need to document students. Some negative reaction to the statement that Matt put out. Acknowledge all letters but don't debate it. WAGM wants to do story tomorrow about our protocol. A couple of students have withdrawn but only in single digits for pushback.

Matt-- Wonders if all classes are required to have online offerings---Angela says not for the trades, but for liberal studies and career studies students, they must be in online sections. Anyone with a lab component needs to be vaccinated.

- During orientation should mention August 30 as deadline to collect vaccination information.
- We should consider whether our Admissions folks can participate in College Fairs or visit schools—still too early to know. Might be only online. Dottie is wondering about planning potential virtual Open House for NM.
- Kent DeMerchant announced his intention to resign...asked for two weeks.

Barry—New HR office is on track.

- Reed Commons is looking to close out. We still have loading dock design issue with Harriman. Lee will summarize the problem to keep on file.
- EMS simulation center—Will meet with design team on Wednesday to finish layout to figure out estimate.
- 2nd floor Christie design is moving ahead.
- 3 general contractor groups came to look at Washington and Penobscot halls regarding windows replacement.
- Bid openings will be this Wednesday for doors and access control.
- COVID—we need to know about procedures for security. Locking doors, etc.
- Offsite backups for data to be stored.
- Jenzabar updates to begin tonight and finish in the morning.
- Robert is on Barnes and Noble project.
- Chris went to SM last week to fix Water treatment cable.
- IT leaders met to discuss emergency solution to course merchant going away. CM had interim solution of a web application with a credit card payment. Waiting for feedback.
- CD coding is on discussion list.
- Data Loss Protection software has not been accepted.
- Finished network layout drawing for the consultant.

Dottie—Foundation Executive committee meeting next Wed. morning.

- Worked on emergency contact information update (Emergency Action Plan).
- Activities for first two weeks of school will include—Balloon Fest, scavenger hunt to complete through Pulse app, hike up Haystack, cook out, bird watching hike, potato picking contest, kayaking, Esports competition.
- RAVE alert information will be cleared out and start collecting again.
- Emergency fund and two scholarships are being sent from the System Foundation.

Matt—Transitioning EMBARK to Sarah Stackhouse and another position (counsellor) is needed in Admissions. Working on job description.

Tim—Looking at a new position for simulation. Looking for another person to help Dave Wyman. Should advertise at the same time.

Lindsay—Time and Attendance System group met last week to fill out surveys, gather info for set up.

Tim—We need to get some local medical advice regarding how long a person needs to quarantine after getting COVID and experiencing symptoms. Currently, the information on this is not consistent. This will help us on our policy.

Angela—Diversity training—we need link for this.

- August 25 is live Administrative day for everyone in the morning and faculty in the afternoon likely in the gym. Second day for department meetings and faculty will be working on online safety training.
- Has been working with Sarah Stackhouse about how to bring CTE and adjunct faculty to meet with respective full-time faculty. ZOOM meeting will be held next Thursday to build connections with these groups.

Edward—Water Treatment: Visiting with plants in person. Hopes to get downstate again before school starts. Considering possibility of Dual enrollment for high school students for the intro class.

- Porvair wants Edward to meet regarding training needs and another plan for next year.
- Twin Rivers needs to discuss internal safety trainings.

Bill—Found stuff in office while cleaning out: come and get it.

Tim—Let us know office hours—we need to have common hours including the library.

- Requisitions need to be seen by senior staff from each area. Needs to be tightened up.
- Lisa Larson at EM wants money from Maine EMS support development of community paramedicine. Tim has meeting with administrators for this Friday.
- Angela says the Board of Nursing is having meeting first week of September to give us formal decision on our cohort of planning for January.
- Enrollment in the System has dropped off considerably from this time last year. This is the usual time of year for numbers to pick up.
- Tim is pushing System officials to get out and talk to the campuses.
- System office communications will slow down after next week when many will take vacation, so if you need anything ask this week or next.

Matt--Deans of Students met last Friday.

- Health Center must discuss records keeping. Matt will call Darrell to find out about records. We have a student to work in our center. Expects consistent hours. Ashley Duff is the provider.

Sue—Says the LiveSafe app is different than the paper questionnaire. Sue will send a copy to Dottie.

Bill—Says SAD 1 contract (Jon Blanchard) needs to be signed by Tim.

Dottie--Signs for on campus may need to be updated.

Tim—We need to have a backup for Griffin to put material on Facebook or on the web.