

President's Cabinet 7/12/2021

Participating: Tim Crowley, Dottie Martin, Barry Ingraham, Edward Wright, Mike Williams, Leah Buck, Bill Egeler, Matt Grillo, Sue Bernard

Tim—Annual Self evaluations were handed out. Abby will send out electronic version; try to get it in by August 1.

- Water treatment event this week in South Portland. Expect about 24 people attending. Angela and Pam will be at our lab on campus—two guests attending. Meeting tomorrow at 10 to nail down details.
- Dan Belyea is here today will talk about the PN and CDL programs. Everything has been submitted regarding apprenticeships to Eileen and she is expected to announce it. News release will go out north and south. Commissioner will announce it if paperwork is signed.
- Bucksport visit on Thursday for MMA. Sent out Reuters news story to the press and will be sent to the System office. Covers the demand for wind power technicians.
- Vacant positions have been filled except for HVAC—Interviews scheduled for 23rd. Also, Ruth White will be retiring at end of the month. Sarah Stackhouse will be liaison for EMBARK.
- IR Data position description—we may create a position. Data mining person. Perhaps work with Washington County to share this position.
- Position in simulation to organize simulation activities. Focused on Curriculum development to support learning outcomes.
- Talking to Andy, consultant for data management from the System. Determining Student Information System.
- Enrollment management information should go to all department chairs and Cabinet members a few times a week. Does not show non-credit side. System is working on something for non-credit but slowly. Will talk to Dan Belyea about this.

Mike—Closing is due at end of day Thursday.

- Deans of Finance have meeting tomorrow morning. Among the topics: Lost revenue calculations regarding COVID funds. About 1 million dollars and how to spend it. System may put a restriction on the reserve.
- Bookstore—Student aid transfers should be ready in a week or two. Testing went well.
- Collections-- LPN businesses owe us over \$34,000.

Barry—Met with WBRC for EMS simulation center and HVAC project for 2nd floor Christie.

- Access control on doors—will decide this week whether to go out to bid or wait. Mike wants drawings of door access project to send to Department of Education for second opinion if funds can be spent in this way.
- Windows for res life project should be out to bid soon.

Dottie—WAGM will interview Dan Belyea today.

- WAGM will ZOOM interview Wayne and Loren tomorrow. Make sure Angela has that information as well.
- Will take photos on Friday with Dr. Goth.
- Fall opening activities... please share anything special you're doing in your area with Dottie.
- Foundation Finance committee next week. And Mike Wood will be here via ZOOM.
- Starting Annual Report soon.
- Gladys Brooks grant—we should have update on our status in next couple of weeks. Cigna Foundation possibility is in September and Tim needs heads up.

Edward—Will need to get Dan's signature on Water Treatment funding agreement.

Tim—Will review grant submitted and discuss safety non-credit training and delivery of instruction to Maine Maritime. Becky Smith works part time for Maine Maritime Academy and could be helpful.

Bill—Questioned if E-sports arena may change location. President Crowley indicated a move to the Academic Success Center on second floor is under consideration. Angela is looking at available space and considering a return of the ASC back to the library.

- New Student Orientation tomorrow and Matt will be involved.
- Deans of Students will meet in Bangor on the 26—Bill and Matt will attend.
- Covid issues will be covered including use of the app. Notices have gone out to students and
- Looking to fill EMBARK (Ruth White's) position.

Tim will send another letter encouraging vaccine.

Leah—This afternoon will have meeting with AHEC.

- TV crew in the woods, logging program, on Wednesday.
- Will do town hall remotely and MMA on Thursday.
- Five students attending with Dr. Goth Christie room 201.

Tim—Emergency Action Plan and Jon will pull together Safety committee. Barry is the new incident commander.

- Reached out to UMPI regarding nursing and hopes to meet next week.
- Eric Wellman, works for Janet Sorter, oversight for paramedic education in System, and helped with EMS lab planning and will continue to help.
- System has Foundation grant and hopefully we will pay Matt with that money.
- Hoping to get 24 students in PN program and 12 in water treatment in south and 6 at NM.

Bill – We have data on non-credit side to compare year to year.

Tim—The enrollment figures look bleak without the non-credit data included. We need to generate interest in the non-credit numbers. The enrollment data needs to be shared with faculty.