

President's Cabinet 6/29/2021

Participating: Tim Crowley, Lindsay LeBlanc, Dottie Martin, Edward Wright, Mike Williams, Leah Buck, Angela Buck, Sue Bernard

Tim—System has grant request to Alford for \$15M to support workforce development.

- Background checks are happening now for new hires. Jeff Butterfield—Recommended for Diesel faculty position. Get Holly on the payroll for July 1.
- Matt Grillo will be on campus the 6th. Orientation schedule will be sent to all.
- Working on determining last day for Bill.
- EMS simulation design work date has been set ...working with WBRC.
- Guided Pathways has started by the System and NMCC is part of it...this is a program regarding retention of students and hopefully we will learn from others.
- Year end... still an outstanding issue with LifeFlight and will hope to get something in writing with them by end of day tomorrow.

Dottie--Water Treatment Forum—South Portland gathering regarding collaboration NM and SM. Managers and directors of water and Waste water treatment centers across Maine are invited to learn more about new educational opportunities. Not for students but for managers of potential students. Likely 20-30 participants are expected. Edward, Wendy, Tim and (Angela or Pam) will go. The lab in P.I. will be up and working for participants to see. Edward will take care of logistics on the SM campus. Also, social gathering in the afternoon of original alumni of SM Water Treatment program that dissolved in the '90's.

Edward—looking for signed agreement from Charlie and Eileen Miazga from apprenticeship office, then advertise that seats are available in the fall. Presque Isle office is also interested in sending newly-hired employees. July 16 will be a press release for this program.

Tim--Wind Power meeting in Bucksport (MMA) will take place on the 15. Edward and Wayne will be involved. Look at grant submitted and how to collaborate especially with safety training.

- Daycare—Trying to figure out a way to deliver it. Reached out to local realtor, daycare provider, Micmacs...no luck yet. Facility not available. Talking to UMPI to see if we can work together.
- We will establish Institutional research position, level 4 administrative position. Maybe share the resource with Washington County.

Dottie—Submitted the HASS grant last week. \$1,930,000 submitted in grant requests over last few months.

- Working on grant from Walgreens for a program for Teaching Kitchen.
- Extra SOS funds from System Foundation will arrive that we must spend by Wednesday. Using to pay student bills.
- July 10 Mike and Heidi ride to raise funds in Oakfield next Saturday. Projected \$50,000 to come to the college the year after next.

Lindsay—Three applicants have been received for H-Vac position.

- Time and attendance meeting last week. Ready to move ahead with the program presented.

Leah—First official day of logging program today in Passadumkeag. 12 students. Vendors were established last year.

- Finishing up FAME Invoicing--\$4600 left to spend.
- AHEC work on re-establishing advanced clerkships—will be sending students to our area...likely 10 which is more than normal. Will also be presenting on Thursday to the national conference (via ZOOM).
- Lots of interest in CDL course. Truck driving next class should be the middle of July. Can take up to 6 students.
- Dr. Goth will be coming on the 16th for same session as was presented this spring.
- Tim says Dan Belyea will be coming to campus on the 12th.
- Maine Motor Transport is underwriting 0% interest loans for CDL students.

Edward—Will discuss LPN with Dan. Hoping for 20 students here.

Mike—Bookstore please say hello to Ken (new manager). He will be gone for a few days next week. Book adoption portal training is underway. Money transfer part must begin soon and Mike will reach out for progress to start. Bookstore will stay open Monday and Tuesdays each week until 6 p.m. Students will be encouraged to go online to order.

- ARP funds—if students owed balances during COVID we can apply institutional funding without student permission. Carol will write these balances off.
- Closing year end and do the audit...Foundation will also do audit.
- Health Center RFP is out. Had three inquiries so far.
- Martin Courtyard bid came in very high. Likely won't move it forward.
- Mike will be out Thursday and Friday this week.

Dottie--Foundation employee deduction in the last quarter....must be done by June 30.

Angela—Receiving feedback from health care students about requirement to be vaccinated/face covering. Mandate is from the clinical facility not the college. Next communication will come from Nursing department to those students to clarify.

- Working on annual report for National Council State Authority of Reciprocity Agreement.

Tim—System sent memo concerning IT. Hired consultant and meetings will take place on campus.

- Barry is working on upgrades of windows and doors in apartments. Might impact those living in apartments this summer.
- System level—Discontinued some programs. With legislature wrapping up, the budget will be solidified.
- Enrollment reports will be sent to Cabinet members a couple of times a week. Non-credit side we should hear from Dan this week. We need to keep track of our data.
- Tim will take Friday off.