

Safety Committee Minutes

April 28, 2021

Zoom Meeting

Attendees: Jon Blanchard, Tim Crowley, Courtney Cyr-recorder, Bill Egeler, AJ Gagnon, Peter Goheen, Joan Haines, Barry Ingraham, Dottie Martin, Rob Ottaviano, Tom Richard, Mike Williams

Absent: Angela Buck, Pam Buck, Lee Griffin, Lori Keith, Kord Putnam, Bob Rice, Trena Soucy, Shari Ward

- I. Review minutes of March 17, 2021 meeting
 - a. Minutes were approved

New Business

- II. Incident reports
 - a. Two student incidents
 - i. EMT Basic student
 - 1. When practicing the administration of epinephrine students have to break open a glass ampule to draw the medication
 - 2. This student did everything correct, however, while breaking the top off of ampule the whole ampule broke in his hand
 - 3. The student received a superficial puncture wound to his thumb; he washed his hands and bandaged the wound
 - 4. He was offered to go to the hospital, he refused
 - 5. Instructor, AJ Gagnon, followed up with the student the next day and he was fine
 - 6. Other ampules from that same batch worked fine so it appears this was a freak accident
 - ii. EMT student
 - 1. During a high-fidelity simulation, the student was called on to enter the classroom; she looked blankly at the instructor and fainted (fell from standing height)
 - 2. Student almost immediately regained consciousness after she fell
 - 3. Instructor offered to call for help or call the ambulance, she refused
 - 4. Checked her, ruled things out, then moved her to the couch in the EMS apartment; she was able to walk on her own
 - 5. She thought she would feel better if she could have something to eat or drink
 - a. Got her a snack then she revealed that she has been dealing with some health issues and didn't eat or drink anything besides a monster power drink that morning

- 6. AJ Gagnon followed up with her the next day, she was okay and didn't have any residual issues from the fall
 - b. One faculty/vehicle incident
 - i. While backing the ambulance into the bay in the Sheet Metal Lab the instructor/driver accidentally clipped the garage door
 - ii. Did not allow enough time for the door to open completely
- III. Covid-19 check-in
 - a. LiveSafe app over the summer
 - i. Will continue to use the app until further notice
 - ii. Our app is now out of date based on the most recent changes from the governor
 - 1. The system office is adjusting the app so it agrees with the changes
 - b. Campus doors – locked vs. unlocked timetable
 - i. Everything that's currently in place will remain in place until further notice
 - c. Mask mandate
 - i. Maine CDC removed mask requirement for outside regardless of vaccination status, however, National CDC has not yet
 - ii. NMCC will err on the side of caution and require masks so as not to create confusion
- IV. Potential summer construction projects
 - a. New doors
 - b. Christie courtyard
 - i. Would like to replace concrete blocks as many are decaying
- V. Nursing pinning ceremony
 - a. Planning for an outside ceremony at the Presque Isle Middle School (PIMS)
 - b. Probably 25 nursing students graduating, estimating about two family members per student, about ten faculty members will be attending
 - c. Suggestion was made to require masks no matter what the current mandate is because figuring out who has or hasn't been vaccinated could get confusing

Old Business

- VI. Action item review
 - a. Item #4 – Chemical hygiene plan
 - i. Barry Ingraham and Lee Griffin have looked over the plan Angela Buck, Trena Soucy, and Shari Ward put together
 - ii. Updating portions of it relating to inspections of things such as fire extinguishers and eye wash stations, who is responsible, and how often it happens
 - iii. The policy doesn't align with the rest of our policies and how we do things (i.e. how training is done)
 - 1. Currently conflicts with Hazard Communications policy
 - b. Item #6 – Install sharps containers in restrooms
 - i. AJ Gagnon submitted requisition to Barry Ingraham
 - ii. Courtney Cyr has placed the order

- iii. Once we receive them, we will meet with Lee Griffin and identify the specific locations they will be installed

Round Table

- VII. Residential Life
 - a. Working on end of the semester sign out procedure
- VIII. Should add new HR/Payroll Coordinator, Lindsay LeBlanc, to committee
- IX. Tony Jones from MEMIC will be here on May 19th for a facility walkthrough
 - a. Primarily looking at exterior walking surfaces
 - b. Most likely going through labs and other areas while here
- X. Courtney Cyr has been working on SafeColleges
 - a. Reassigning trainings
 - b. Assigning VDT to those who need it
 - c. Working on aligning individuals with the department they fall under
 - i. This will make it easier for supervisors to pull reports for their individual departments
- XI. Driving on sidewalks
 - a. Barry sent a message last week to his staff (Maintenance, Custodial, IT, Security)
 - b. Must have a reason to drive on the sidewalks, otherwise do not drive on them
 - c. Security will be watching and asking questions of anyone driving on the sidewalks
 - d. Major safety issue
 - e. Have talked in the past about possibly installing gates or some sort of barrier
 - i. Winter would be hard, but could definitely put something up for the remainder of the year
 - ii. Jon Blanchard will add this to his list of Residential Life items to be addressed
- XII. Covid-19 vaccination
 - a. Students living on campus this fall will be required to have the vaccine
 - b. There hasn't been a discussion yet regarding whether or not employees will be required to have the vaccine

Next Meeting: Wednesday, May 19th, 1:30pm via Zoom