

President's Cabinet Meeting

Participating: Dottie, Bill, Leah, Barry, Mike, Angela, Lindsay, Edward, Abby, Tim and Sue

Tim—How is Valerie B? Bill says she's home resting, doing as well as can be expected. Feeling better. Dottie says she needs to be sworn in to the Trustees by Friday. Rick Currier can have this take place by ZOOM.

Mike—Projection. Last year submitted a \$500M deficit budget, but all lost revenue has been recouped. Not spending as expected. We will come out of this year with a significant surplus. We were able to cover the overage on Reed Commons project. Will be able to put some into reserve.

- All budgets from departments for next year have been received and entered. Projections are due Wednesday to the System.
- Needs to get with Leah and Angela regarding AHEC—tomorrow morning.

Tim—Still money from the Foundation that has not been spent yet from Mrs. Smith for Wellness Center and Simulation Center.

- Dean of Students search is underway-- 14 candidates. Interviews beginning on Friday. Will update Cabinet prior to on-campus interviews of finalists.

Barry—Sheridan will be here first week in May to finish.

- EMS simulation center—4 design firms sent in qualifications and will be interviewed. Campus Committee will be established this week.
- RFP for flooring for 3rd floor. Admissions, IT and Development what would it cost to replace the rug.
- Jon and Lee are looking at apartments for repairs on Washington and Penobscot and will send list to Barry, Bill and Tim.
- COVID funding- Air quality in classrooms HEPA filters have been approved by the CDC checking to see if COVID funds can be used. Ongoing costs are high with this system.
- Access control design is underway—Checking to see if 3rd round of funding can be used.
- Courtyard needs repairs with shifting/cracking problems.
- Training for PII is underway—only a couple of offices left to train. Faculty will also have to be trained.
- System has Data cookbook software program to document data base—where it's coming from and where it's located. Robert documenting.

Leah—Mechanized logging—Two more students determined from last week's interviews. 3 more spaces left. June 24 will start program.

- Seven students through AHEC went through RHI in Greenville. Residents of Greenville can start recruiting medical students.
- Boiler operator class starts on May 11.
- CDL interviews underway with class scheduled to start on May 17th. Only 5 students for CDL because only one instructor.

Edward—LPN and Water Treatment budgets have been requested by Dan along with college application. Edward will need faculty full-time costs—Angela Bickford.

- Trying for 16 seats fully paid for. Apprenticeship is going in parallel and Judy Bruenjes is very interested. Could have multiple sponsors. Group in N.H. has reached out to us and wants to send a student.
- Tim wants a meeting with Gilles, Patrick, Angela, Pam, Edward, Tim 1:00.

Angela—Went to SMCC last week and met with EMS faculty and how they use simulation. Received link to virtual reality software the KV is using.

- System will be doing workshop for faculty and department chairs on program reviews—how to format them, etc. Next year the trade reviews will have program reviews every month.

Tim—Will ask System to talk with our faculty association about issues with workload based on instructional hours.

Bill—Movement in fall registration—321 registered and just under 4000 credit hours. We have closed out and started a wait list in Electrical Construction.

- Numbers are down somewhat on LiveSafe Ap use.
- Student handbook should be going to printer very soon.
- Awards have gone out to students; prepping boxes for graduates.

Tim—Region 5 EMS may use an Apartment on campus for their office. Possibly Washington #16.

Lindsay—Prioritizing job postings with Angela.

Dottie—Graduation boxes. She refused graduation programs—printed on wrong paper. Second year in a row there was a problem with this local company. May go out to bid next year.

- Grant writing—We have to prove we are looking for grants for EMS project. She will try for two this month and looking for funding for teaching kitchen. Both have end of May deadline.
- All graduation work is at WAGM.
- Catching up on program videos.
- Safety Committee meets on Wednesday. Thursday—make fall opening special committee meeting for brainstorming.

Tim--EMS newspaper article---"best EMS training center in Maine." AJ made the quote. Angela-didn't have a problem with it. Tim thinks it was a bold statement and is concerned the other campuses may take offense. Reporter did interviews to follow up on Griffin's release.

- Tim can meet any day of the week at noon for Search Committee.
- Tim—Presidents committee meets tomorrow and Trustees next day.
- Conversations are underway with SAD one for pinning ceremony outside on May 21.
- Asked the trades not to have barbeques for students this year due to COVID.
- We need to discuss end-of-year gathering for retiring folks and another successful year (maybe end of May)—please think it over and send to Tim.