

## President's Cabinet Meeting May 3, 2021

Attending: Tim, Mike, Dottie, Leah, Barry, Lindsay, Edward, Abby, Bill, Sue

Tim—Dean of Students search—30-minute interviews in this round. Two more candidates this week; about 15 in all. Looking for someone to grow into this job.

- Working on date to get employees together to celebrate the end of the year. Dottie says Shriners' Hall is available. Thursday, May 20 would be best date to eat outside. Menu has been discussed and meals would be served. Should retirees and guests be invited—no. Only employees. 70% of employees have been vaccinated and President Crowley wants to end the guest list there. Uncomfortable asking retirees and families. Dottie says we've had 80-100 people in the past. Could also use outside the lobby area and use the umbrellas, or inside the gym.
- Bookstore still a lot of work to do. Mike reports System says transition (closing out Follett) June 18 and book store open again as Barnes & Noble on June 28. Site visit by Follett and Barnes & Noble on May 17.
- Presidents meet tomorrow.

Mike—Balanced budget is due to the System on May 21. Still waiting for third round of funding from the feds (ARP). Should be able to replace lost revenue from lower enrollment or appropriations.

Dottie—Working on graduation video edits...for Facebook, website and YouTube. Info will be in this week's paper.

- Business Technology students' virtual acceptance planned for Wednesday afternoon in Edmunds.
- Family started a new fund to help pay for students who need mental health assistance.
- Working on event to celebrate fall being back on campus in full swing.

Mike—Aimee may be picking up more work in the Business Office to help with student refunds.

Leah—Rep. Jared Golden has included about \$1M in earmarks for CDL and Logging. Still recruiting for one more logging instructor.

- Five UNE students will be attending Dr. Goth's session on May 17th. 3 more seats available session.
- Leah and Don are prepping tomorrow for virtual presentation for the U.S. Forest Service on May 18<sup>th</sup>. Speaking about the logging program.
- Met with Secretary of State's office along with all CDL schools in Maine to discuss updates with the federal Motor Carriers Safety Administration—next year schools will have to be on the state and federal list of approved providers. Dan should be on the working group for this initiative.

Tim—AJ is talking to physicians in the area about a cadaver lab and he will talk to Leah. She says funding would be available.

Edward—Water treatment—had a good conversation with Patrick and he will come for a visit to align content so that teaching could be shared north and south. Patrick wants to advance online content. Edward is proposing funding for 16 fully-paid seats. Apprenticeship is an approved program, finalizing at the state. Tim says make sure Pam and Angela are involved.

- LPN funding-Angela Buck and Angela Davis have copies of budget and it's nearly done. Full-time faculty costs are the biggest challenge. Currently \$14,000 per student (too high), they're asking for full ATI package. Build the minimum budget.
- Looking at the bill for Twin Rivers and trying to wrap it up by June 30.
- Mike is still looking for \$95K from LifeFlight by June 30—Ed will follow-up with Tom Judge and Chuck.

Bill—Students are starting to leave this end of semester.

- Pushing student registration.
- Reminding students to get health records.

Barry—Working on Commons loading dock today. Should be wrapping up soon.

- Cabinet top delivered today.
- Presentations for design services for EMS project through Zoom will be set up.
- Julie has put out ad for flooring project for 3rd floor, Admissions, Development and IT.
- Considering Res Life apartment projects recommendations.
- Access Control design is 50% complete. Mike is pursuing that and HVAC funding question with Department of Ed.
- Courtyard project is underway to work on concrete and paving.
- Technology working schematic diagrams for 209.
- Data Loss Protection RFP didn't go well so that project will be modified and the System will take on the project.
- Funding for IT info security and some COVID funding will pay for Bright Space licenses and put System investment income to pay for security needs.

Lindsay—Posted 5 job vacancies last week including Diesel Hydraulics Instructor, Assistant Dean of Learning Resources, Building Construction Technology instructor, EMS faculty, and Administrative Specialist.

Tim—Working on new workload agreement with faculty and the System will get involved. Hoping to have it done by Friday.

Barry—PIPD was hacked. Data was taken and encrypted releasing on dark web and blackmailing for funding.

Tim—Meeting on Friday with health care facilities regarding expanding nursing.