

## President's Cabinet 3/29/2021

Participating: Tim Crowley, Leah Buck, Lindsay LeBlanc, Dottie Martin, Barry Ingraham, Bill Egeler, Edward Wright, Sue Bernard

Tim—Mike is attending meeting regarding the bookstore RFP; Abby and Angela are not available this week.

- Bob Kaiser is out but met with his class today via Zoom and will be out for 10 days.
- Discussion is going on about Nursing pinning and our current plan is not to do anything face-to-face.

Edward—No further registrations from Portland for Water Treatment. Industry officials have all pertinent info to spread the word.

- Porvoir and Twin Rivers are still moving along. TR doing an asbestos update for small group.
- LifeFlight is in P.I. for media event. Haven't heard directly from Tom Judge.
- LPN session will be wrapping up—April 23 will be the last day. Tim says maybe we could hold celebratory event outside in May. PI athletic field may be an option. Not ready to make those arrangements yet.

Tim--Met with State director of EMS last week. Region 5 needs a new place to work. We are checking for space on campus. Chance to work more closely with them and to generate revenue. Edward says P.I. Fire is holding a basic 8-week EMS course.

Dottie—Jon Prescott of Katahdin Trust will be recognized by Jr. Achievement and we should be a sponsor.

- Would any of the EMS people at PI fire like College credit for their course?
- Graduation—faculty photos this week and they can take a professional photo if they wish. Shannon is working on list of grads preparing for printed commencement programs.
- Confirmation hearing on Friday for Valerie Bilogue went well (for MCCS Board of Trustees) and she may take another course or two next year on her way to a Bachelor's degree.
- Working on All-Maine academic team event.
- Will work on 2021-22 scholarships-- the idea is to announce to the recipients earlier that they will get the money early and to get PR.
- Students were notified last week they can apply for monetary credit on their account if they register by May first and are matriculated. Funds come from a \$35,000 Award from Maine Community College and our Foundation. Bill says it seems to be working.
- Tuesday meeting with Josh Morneault our nominee for Leon Gorman scholarship and he has been accepted. He's a non-traditional student. This is a free-tuition scholarship for up to 12 credits per semester in the second year.
- Working on release for Medical Assisting continuing accreditation and also the EMS center news release.

Bill—Movement in summer enrollment—just over 500 credit hours. For the fall, another 25 students registered over the weekend.

- \$300,000 in grant funds have been spent. That clears the way for the \$900,000 in institutional funds to be spent. About \$6400 of SOS funds left. Have been able to apply emergency funds to clear student liability off the books in the business office.
- Waiting for Follet to get back to College to credit student accounts.
- Res. Life folks looking to update covid addendum. Will likely have requirement to have vaccine in order to live on campus.
- Still no Student-of the-Year agenda from the System.
- Dealt with COVID situation over the weekend. Commended faculty for their help. Wants further cooperation for use of daily health App.

Edward-- Working on data requests for grades and employers in Brightspace and Jenzabar. Should we go with pass/fail? Systems call for more information about non-credit and continuing education courses and how to record grades for completion. Tim says that's because the non-credit area is what is growing and where funding may be available. Bill says we could record grades as Pass/Fail. Edward says data will be sent this week.

Leah—Encourages more discussion between Bill and Edward regarding P/F.

- Will be working with Dr. Goth--we can use Cares Act funding through AHEC and promised to help support with his April 16 event. Money will go toward use of space, needed consumable materials, and partial scholarships for students. Leah and Tim will get together to talk.
- Boiler operator course will be offered end of April.

Tim—Need to come up with list of non-credit courses for fall. Leah and Edward need to get together on this.

Lindsay—What is COVID leave policy, if someone tests positive? Hopefully the employee can work at home. Employees can use sick time or vacation time for covid. Two extra hours may be offered to every employee to use as they'd like.

Sue—Will be downstate Tuesday and possibly through Thursday. Tim would like to discuss next General Advisory meeting and follow-up conversation with legislative delegation over the next couple of weeks.

Barry—Facilities: Prebid conference with general contractors on Friday and four attended to look at Andrews project. Bid opening is on April 9.

- Submitted 2<sup>nd</sup> floor Christie air quality project HVAC using COVID funds. Also access control project for 73 doors across campus...received approval from BGS.
- RFQ has been written for professional services and will advertise shortly.
- Cabinet came in for teaching kitchen...still some issues to work out. Everything else is done.
- PII discovery piece is ongoing—shared area is complete. Moving to the L drives. Training sessions need to take place and we'll do this in small group sessions (by area) beginning in April.
- Rm 202 we have the necessary cards to finalize work.
- System had meeting regarding Information security—relating to backups and off-site storage.

Tim--Talking with EM about EMS and will be talking on the System level about expanding nursing. They hope to impact fall semester. What would it take to add 8 nursing students? We need to know where funding is coming from to add faculty.

- Trying to move PN out of Quality Center Funding area.
- President's Council meets this week and will discuss non-credit training and way to gather data.
- We will likely get a flat budget from the state. Covid money from the Feds will be imperative. Mike will be sending info to develop our budget.