

Safety Committee Minutes

February 17, 2021

Zoom Meeting

Attendees: Jon Blanchard, Angela Buck, Tim Crowley, Courtney Cyr-recorder, Bill Egeler, AJ Gagnon, Peter Goheen, Lee Griffin, Barry Ingraham, Dottie Martin, Rob Ottaviano, Bob Rice, Tom Richard, Trena Soucy, Shari Ward, Mike Williams

Absent: Pam Buck, Abby Clark, Joan Haines, Lori Keith, Kord Putnam

- I. Review minutes of January 19, 2021 meeting
 - a. Minutes were approved

New Business

- II. Incident reports since last meeting
 - a. 2/17/21 nursing student suffered a panic attack and stopped breathing while in Simulation Lab
 - i. Presque Isle Fire assessed and transported her to Northern Light AR Gould
 - ii. The Simulation Lab scenario could have been a factor
 - iii. This student has a history of this type of incident
- III. COVID-19 check-in
 - a. Usually know a week in advance when the clinics are happening
 - b. Week of February 21, 2021 clinic will be on Tuesday, Wednesday, Thursday
- IV. Slip/Trip/Fall webinar from MEMIC:
https://www.memicsafety.com/digital_library/title_read.php?ti_id=1674&back=slips
 - a. Training is about an hour long
 - b. Jon will finish reviewing then email it out to the employee distribution list
 - c. Walkways have been kept nice and clean – thank you to those who are working on that

Old Business

- V. Safety policy revision – policy review assignments, etc.
 - a. BloodBorne Pathogens
 - i. Record of declination of Hepatitis B vaccine should only be kept in the Health Center
 - ii. Updated personnel information such as names, titles, phone numbers
 - iii. Exposure level analysis
 - 1. Suggested changes will be sent to the System HR attorney for approval
 - b. Lock Out/Tag Out Program
 - i. Dottie and Kelly will work on formatting and removing signature lines
 - 1. Will send updated document to Lee for review
- VI. Action item review
 - a. Item #2 – Steel storage

- i. Need to document what the procedure is that was created after the incident in 2017
- b. Item #4 – Monitors in labs for Alertus
 - i. Remove faculty management group as the follow up
 - ii. Barry has identified locations around campus where new Alertus beacons could be installed
 - 1. Need to find funding
- c. Item #7 – Install sharps containers in restrooms
 - i. AJ will submit a requisition to Barry, Barry will purchase
 - ii. Lee requested AJ send any documentation/training to him for the custodial crew

Round Table

- VII. Thank you everyone for your attention to COVID, keep up the good work
- VIII. Handheld radios
 - a. Peter took all of the handheld radios from Administrators' offices to Aroostook Technologies
 - i. Batteries were replaced in all of them
 - ii. Radios are now back where they belong

Next Meeting: Wednesday, March 17th, 1:30pm via Zoom