

## President's Cabinet meeting

February 22, 2021

Participating: Tim, Mike, Leah, Angela, Abby, AJ, Dottie, Edward, Bill and Sue

Tim—Mrs. Smith's Foundation will be donating \$905,000 to renovate the old sheet metal lab into a new EMS lab. President Crowley has spoken to President Daigler who will move the proposal on to the Board of Trustees Executive Committee. Thanks to all who helped with this especially AJ, Robert Smith and Abby.

Bill—Issues with COVID over the weekend. Resident student tested positive and went home ill. Effected one 9-member class and they will be restricted from campus for 10 days. Fumigated rooms, contact tracing took place. All had masked, washed hands, etc. We believe it is contained.

Angela—Nursing program department heads across campuses are meeting next week to discuss expanding capacity to see if we can put out more nurses into the workplace. This will require more qualified faculty to accept more students. NM's challenges have more to do with finding enough clinical placement. Simulation may have to grow but it can only take care of 50% of the required clinical hours. We also turn away potential students from that program because they are not prepared, quality students.

- President Crowley is reaching out to Ray Rice regarding UMPI's virtual reality lab. Waiting for reply.

Tim--Break scheduled for next week.

- Efforts with vaccine clinic are going well and will talk with hospital later this week. Just a few challenges.
  - Barry—Facilities and IT seem to be going well. Constant modifications to tweak the process. Will check to see if CARES act will reimburse for snow removal.
  - Angela has been told that clinics may ramp up and we need to know in advance how many students and for how long they will be needed (to determine clinical hours). PN students will be taking part this week.
  - Bill—Would like to see dates of clinics on the portal to help students who are involved know the plan ahead of time.
  - Dottie agrees it's best not to put clinic info on the website (public tries to call for appointments); thinks the portal should work well.
  - Edward—Talked to Don Roberts re: coordinating volunteers—occasionally they need more help outside.

Tim—has received requests regarding use of facilities this summer. He will contact hospital to find out when they will move the clinics back to the hospital.

- Potato Blossom festival committee; Reed Commons event; Department of Agriculture have made requests.

- Tim will contact Changsu Lee (teaches at EM and has opened a restaurant in Bangor) to see if he would offer a possible workshop about Korean cooking this summer.

Will determine in next month or so if we can hold events from outside the College.

Mike—This afternoon there is a joint Deans of Finance and Financial Aid meeting to discuss how to disburse second round of student funds from CARES act.

- Gordian consultants' facilities analysis meeting. Mike and Barry have a meeting on Wednesday with them to learn how to access the data from portal
- New point-of-sales system will be implemented for Bookstore and Commons during college break. Will be able to offer declining balances and possibly incentives. Should be ready to use in the fall.
- New HR/payroll person, Lyndsey LeBlanc begins on March 1.
- Business office still working on refunds.

Barry—Gordian presentation will take about an hour next Monday.

- Reed Commons flooring will be replaced next week. Furniture may be delivered on Friday.
- Citrix will be installed next week.
- Room 105 technology has been installed.
- Teaching kitchen technology install is underway.
- Meeting with System on Friday for information security: explanation of new audit tool.
- Another IT person may be hired for the System.

Dottie—Had virtual acceptance signing last Wednesday with nursing students and it went well. Will try with other programs.

- Several companies that would have been vendors at our Job Fair donated their registration fee from last year to the Foundation—about \$700.
- Central Aroostook Chamber annual meeting (virtual) this Wednesday at 4:00.
- Meeting on Thursday with the System regarding Foundation scholarships.
- Requisition for \$35,000 has been sent and check should arrive soon.

Bill—Reminder to continue filling out LIVESAFE app.

- Deans of Students are considering nominating the Class of '21 for special recognition as the Students of the Year for their resilience, perseverance, etc.
- Phi Theta Kappa/All Maine Academic Team students have been chosen. Recognition is necessary for their academic achievement. Campus chapters are asking the MCCS system office to reinstitute a system recognition activity in addition to the campus-based only approach taken the past two years.
- Canusia-online registration form will be rolled out for summer classes. Connects with the University in one place for high schools for current or dual enrollment. registrations – easier for HS guidance counselors to view HSSTU college courses available.
- We need to grow the summer registration. Please promote.
- System and campuses are looking at retention and admission issues. Anyone can add their ideas via Mural app. Two upcoming System zoom webinars (one this Friday - still looking for participants.) MCCS is considering centralizing application process—possibly single application to the System to be used for all of the campuses.

Leah—Workforce development meeting this week with all campus directors.

- Planning a soft start of the CDL instructor course (through Alford grant). Three instructors from Job Corps will take the course.
- Students in the previous two CDL classes were snowed out of their test day last week (tests will be administered this week and next week), so this will delay the beginning of the next class to March 1<sup>st</sup>. Full class of five.
- Logging interviews last week—6 spots have been offered already and another group will be interviewed this week. Excited about the quality of the applicants. Mostly traditional 18-year old students.
- Putting together a contract to offer X-cel training for Maliseets via ZOOM.
- Getting good press downstate for our immunization clinics.
- Any conversation about delivering OSHA 10-hour course? Not yet.

Edward—Closed out EMS 111.

- Scheduling a couple of courses for Twin Rivers and they will pay 50%.
- Needs an update from Mike-- on employer payments for LPN's.
- Needs discussion with Tim re: Water Treatment calls to coordinate information.

Tim—Dr. Goff from NLH may be available to do intubation clinic again at NM in April.

- Leah says some AHEC funding could be used.
- AJ says Goff is interested in putting together ongoing trainings (in Sheet Metal lab) once a month at NM.
- Angela is concerned about the cost of this; what NLH would pay and what resources would they need. Tim says we might put a contract in place with them and will contact Gregg or Darryl.

Sue—Rep. Dave McCrea will be giving Marcel Chalou (last year's Student of the Year) a legislative sentiment. Sue will try to find out exactly when (if it's in person), we could do a release on it.

- Bill in the legislature calls for funds to be earmarked to increase nursing faculty so that more nursing students can be accepted and pumped into workforce. This would be money for nurses to receive Master's or Doctorate in order to teach.
- Angela says there is also a shortage of Bachelors degree nurses who can supervise clinicals. She also says part of the problem in graduating more nurses in recent years is it's been tougher to find qualified student candidates.

Tim—There will be continued discussion about workload with the faculty association. Some faculty may not get full credit for all the hours they put in. Proposal in the next couple of weeks. Want to adjust for trade faculty.

- Met with some of the Aroostook Delegation last week for campus update and will stay engaged with the group.
- Legislative work (committee work) has been underway since early January and a number of bills have been reported out of committee. Legislators expect to be called into full session to vote on the floor on completed bills by March 8.
- Asked Sue to look for Department of Labor bills. Sawin Millet's bond issue bill. Send any interesting legislation to Tim.

- Many priorities for nursing and other professions that will come before the legislature and the College.