

President's Cabinet meeting 1/8/2021

Present: Tim, Barry, Dottie, Angela, Mike, Leah, Bill, Sue

Angela—All the departments are ready for beginning of semester next week. Adjuncts in Nursing will begin January 27. PN's will be having a virtual experience on Monday. Will be in clinicals the next week.

- Four new nursing students transferring in.
- Turnaround in bookstore is causing confusion. Follet seems to be the problem and Loren is having the worst trouble. Turnaround time is slow.

Barry—Ready for start of the semester. Technology upgrades are complete.

- Need to get computers back from students who borrowed them and have left (4-5).
- Reed Commons is almost complete.

Dottie—Working on program videos, virtual tour and Open House captioning. Editing Dave Raymond's history of the college.

Tim--Angela Wardwell did a nice job to summarize AR Gould's vaccination program.

Bill—Students are still coming in. Successful appeal season.

- Zoom virtual orientation is complete. System is again considering offering classes to students for free. This idea has not been well received. Who would pay for this?
- Dottie says we are offering enhanced tutoring but students don't ask for help early enough.

Tim—Please share any feedback re: President Daigler's address during Administrative Day.

Leah—Working with the System office regarding getting Dead River Trucks donated to us—perhaps one or two, 2012 models. For Diesel program and Dennis Dyer would love to work with them. Might offer High Pressure boiler credit class on line. Company in Southern Maine has 6 people that need to be trained.

- Class B drivers' class –permit exams may happen on the 12<sup>th</sup>.

Mike—Need to do an annual report for the Cares Act funding but still waiting for password. Also, application for new Cares Act stimulus check must be done, but the Education Department is behind.

- Beth finished her position yesterday and Carol has done very well with payroll. Interviews for Beth's position are scheduled for next week.
- Business office is ready for next week.
- Bill says there will be a few more applications for Student Cares Act. Institutional funds can be spent after.

Tim—Working with Northern Light Health---met today to talk logistics regarding vaccination. Talking about 2<sup>nd</sup> round of vaccine for us to be involved. We want consistent message in community.

Angela--33 students and faculty names have been sent to AR Gould to get vaccine and work with them. About a dozen students have declined. Checking on timing availability of the students. Some training is needed.