

## President's Cabinet Meeting

12/28/2020

Attending: Tim, Barry, Dottie, Mike, Beth, Bill, Leah, Sue

Bill—Grades are in. Probation, dismissal notices and Dean's list letters were sent out. 31 academic dismissals; 25 students are on probation. Nine nurses failed to progress (first and second year).

- Registration—Significantly down...463 students registered. Largest reduction in the first-year students. 118 full-time freshmen. 5063 credit hours.
- Covid is in the area. Cleared all but one restricted. All positives have recovered.

Tim—COVID will likely increase. Looked at contact tracing online course for internal use. Asked Bill to look at this. Backup plan for spring semester? Perhaps open at a later date?

- Board members have reached out to NM and WCCC to contact Native American community to work with them. Create a meeting and Leah will be involved.

Mike--Beth's position has been advertised. Got 5 applications external and 2 internal apps. Formed a committee and will narrow it down to top 2-3 this week. Carol is training for backup. Wendy is secondary backup. They will do payroll this week with Beth's oversight. She feels good about training.

- Sent out new stimulus that's been approved. New batch of student money \$327K. \$900K for institution funds. Rules haven't been set yet but the System is hoping that this money could be used if there is a cut in state appropriations. \$60K for students is now left and anticipate using it this spring. Have a year to the date that it was filed to spend it. \$105K left from the first round for institutional funds and projects mentioned would expend this. Students \$244K spent so far.

Barry—Commons-doors need to be installed. Access control to east door is done. Loading dock door is not done yet. Hood still doesn't work in teaching kitchen. Fixing conduit issues.

- Flooring will be replaced. Dining room, serverie, teaching kitchen and hallway will be done likely during next break. Rollup door for dish return should be done over the break. Receptacle work being finished today.
- Portrait is up of Governor Reed.
- Andrews Hall—Waiting for the drawings and specs which should be final version.
- Mailman Trades access control door is done.
- Training video for getting into VDI is done.
- VDI works for graphics for Duplessis course and he loved it. Will roll it out to students in spring semester.
- Met with MEMIC and discussed loss control-Slips, trips and falls. Sent info to Jon Blanchard for Safety Committee.

Dottie—Planning for spring advertising today.

- We are collaborating with 4 other campuses and to begin agreement with Student Bridge to do virtual viewbook and website upgrading (three-year contract).
- Will begin planning for virtual graduation.
- Tim wants Dottie to continue reinforcing the spring semester changes.
- Sent around a possible message to use when campus has to close. Please send comments to Dottie.

Bill—Re-enforcing the message regarding registration. Concerned that students Concerned that students may not have a first week assignment due in Brightspace during the add/drop period...then no way to assess if student WD or actually attended. Also, if any changes made re: dates in EX – may affect any coursework done by faculty in Brightspace...this occurred last semester.

Leah—Dennis cancelled class this morning.

- Wood for the Mechanized Logging class has all been hauled. Didn't make money this year, but it's now off site.
- Classroom portion of driving course is complete and hands-on portion is all that's left for our employees. Bus is being repaired.

Edward—LifeFlight has finished up and his final report should be in this week.