

Safety Committee Minutes

October 28, 2020

Zoom Meeting

Attendees: Jon Blanchard, Angela Buck, Abby Clark, Tim Crowley, Courtney Cyr-recorder, Andrew Gagnon, Lee Griffin, Beth Hummel, Dottie Martin, Rob Ottaviano, Kord Putnam, Mike Williams

Absent: Pam Buck, Bill Egeler, Peter Goheen, Joan Haines, Barry Ingraham, Lori Keith, Bob Rice, Tom Richard, Trena Soucy, Shari Ward

New Business

- I. Incident reports since last meeting
 - a. Student in Plumbing and Heating Lab cut their thumb while opening tools, received treatment at the walk-in clinic
- II. COVID-19 plan check-in
 - a. Reviewed and discussed a letter that describes what happens when you have a confirmed case on campus
 - i. This is the letter that will be used at each MCCC campus
 - b. Need to remain vigilant and stay after people regarding masks, social distancing, and washing hands
 - c. Thanksgiving break
 - i. None of our residential life students will be traveling outside of the approved states
 - d. One student currently quarantining
- III. 2020 Safety Policy Revision – policy review assignments etc.
 - a. Policies can be found on the portal at:
https://my.nmcc.edu/ICS/IT-Facilities/Safety_Information.jnz
 - b. Policies have been assigned to the following:
 - i. BloodBorne Pathogens – Tom Richard
 - ii. Confined Space – Beth Hummel
 - iii. Emergency Action – Dottie Martin
 - iv. Emergency Contact – Shari Ward
 - v. Fire Prevention – Peter Goheen
 - vi. Hazardous Communications – Pam Buck
 - vii. Hearing Conservation – Michael Williams
 - viii. Lock Out/Tag Out Program – Lee Griffin
 - ix. Naloxone Administration – Andrew Gagnon
 - x. Respiratory Protection – Trena Soucy
 - xi. VDT & Office Ergonomics – Timothy Crowley
 - c. Please have policies reviewed and back to Jon by next meeting on 11/18/2020
- IV. Safe Colleges training
 - a. Supervisors have access to pull reports and see if their staff have completed training
- V. Other
 - a. Reed Commons

- i. Will open on Monday, November 2, to residential students
 - ii. Thank you to Barry and Lee for all they've been doing with this project
- b. Cancellations
 - i. Communication for weather closures will remain the same
 - ii. What do we do with students who reside here if we close due to COVID?
 - 1. SAD1's current plan is to "go red"
 - a. This means they'll go remote for a maximum of 2 weeks to determine how big the outbreak is then they'll go back to in-person
 - 2. If we were to follow the same type of plan as SAD1 then maybe we want to let the residential students stay here while closed for a short period of time
 - 3. If it were an issue like we had this past spring then we would probably want to send residential students home

Old Business

- VI. Action item review
 - a. Item 8 – Install sharps containers in restrooms
 - i. AJ will get pricing and follow up with Barry regarding which restrooms would be the best to install them in
 - b. Moving forward we will focus on one action item per month to help push them along and finalize them

Round Table

- VII. No items

Next Meeting: Wednesday, November 18th, 2:00pm via Zoom