

President's Cabinet Meeting 11/30/2020

Attending: Tim, Barry, Bill, Angela, Dottie, Mike, Beth, Edward and Leah

No one had employees that reported leaving the area for Thanksgiving.

Tim—Working hard on getting people registered. Tom Richards is available to help and there may be others.

- 25-28 students are using Reed Commons and are in Res. Life.
- Rob will put out note to employees that they may start getting lunch at Reed by putting money on individual ID card in the business office (declining balance) so money doesn't have to change hands at Reed. Should be safe now that fewer people are on campus.

Angela—Making sure that faculty are implementing Plan B.

- Regarding book endorsements—Does not have an updated list yet. All department heads have communicated with Becky, but so far no confirmed list from Becky.

Beth—Scheduled the longevity awards will be on December 9 at 1:00 p.m. Power Point presentation will be used to help honor the recipients.

Mike—Has received a few ideas for how to spend remaining COVID funds; requested any other proposals. We have about \$100,000 in institutional earmarked funds; little over \$100K in student funds; Leah has about \$24K. Drew down \$32K for reduction in fall tuition.

Bill—A little over 100 students who haven't registered yet. So far just over 4,300 credit hours for spring semester. 377 have registered to this point.

- Allied Health and Nursing students are getting mixed message regarding the LiveSafe app in their clinical facility, so some students are not completing the app. Confusion over the clinical facility's need for student employees to work and NM's directive not to be exposed. A number of students are in quarantine (not isolation); also dealing with flu and mono cases.
- There is confusion with the faculty calendar—a 15 or 16-week semester. Safety committee should consider whether to make a three-day weekend, or do like the university and give students a day off in the middle of the week which would curtail travel.
- How to handle RAVE alert for storm issues, etc. will also be put before the Safety Committee.

Dottie—Finishing up edits for the Foundation video. Annual Appeal is going well.

- Scholarship thank you notes are complete.
- Radio and newspaper ads are out encouraging registration.
- Griffin put out a new FaceBook ad.
- Continuing to rotate the television ads. EMS ad will go into rotation.

Barry—Reed Commons: Contractor is working with access control.

- Honeywell training is today.
- Will be making sure the receptacles are working for the hood in the kitchen; also the receptacles in the dining room County Electric says the solution has been installed.

- Testing environment for Jenzabar has been solved and running 20-22. Should be operational by the middle of December.
- Inlution is still not moving on Mailman trades.
(at 21:00 "a network error caused the media download to fail part-way). The rest of these notes are my best guess at what was discussed.

Bill—Mercedes gave an update to deans regarding Embark classes to automate them. We've been doing this for years.

Barry will build the form and set up the tables.

- Still working on quick attendance sheet.
- Plans and specs are done for Andrews Hall.

Tim—Tomorrow is the System President's Council meeting and Dr. Dora Anne Mills will speak. Bill, Angela and Mike can listen in—Tim will send link. Likely regarding planning for the Covid vaccine.

- President Crowley is interested in getting senior nursing students to be considered as among first priority for the vaccine along with first responders and paramedics; so they won't get sick before entering the workplace.
- Maine State Board of Nursing has scheduled a meeting on Wednesday to discuss the effect of COVID on nursing programs, all Schools of Nursing have been invited to attend this meeting. Angela Buck and Eileen McDougal will be attending. One of the potential agenda items is NCLEX testing. President Crowley would like to start looking into getting approval for our testing center to offer the NCLEX exam for our nursing students (PN & RN). Angela will start the discussion again with Kim Esquibel from MSBON. Angela Buck will keep President Crowley updated. Dottie mentioned she will forward the previous communication (May 2020) from PearsonVue regarding NCLEX approved testing centers to Angela Buck.
- Student of Jen Graham (Leanne Kaiser) wrote an excellent paper on what this semester has been like for students, faculty and staff. Tim wants to send the paper to President Daigler and others.
- Our request to the Board's Finance Committee to give the Sure Winner Foods building to the City of Presque Isle has been approved. Will go to the full Board in January. The City of Presque Isle will offer us storage space if we need it free of charge for five years. We will wait on our plan to give the chapel to the Homeless Shelter.
- Met with Presque Isle's Economic Development Director regarding a plan to develop an economic incubator to support small business. He has a couple of grants and wants us to be a part of that project. Also will be working to rehab housing in Presque Isle and wanted student involvement. But our construction program is shutting down for at least a year and the College does not provide free labor.
- The Director also had an idea for a Fiddlehead Trout festival and wanted NM's help. Would invite chefs from around the state to demonstrate their recipes. Mic Macs would be involved for the trout and event could be held at the Commons sometime after commencement.

(I think the recording ended prematurely as Beth was starting to make a final comment.)