

President's Cabinet Meeting

11/16/2020

Attending: Tim, Dottie, Barry, Bill, Beth, Mike, Angela, Edward, Leah, Sue

Tim—General Advisory Council scheduled for tomorrow. Bill please provide enrollment update and registration for spring. Other topics: COVID, Reed Commons and Andrews Hall. Will also talk about the Annual Appeal.

- System effort (report) to build facilities package for bond package for legislature.
- Agenda for presidents' council agenda tomorrow: We will request to donate Sure Winner building to City of P.I. Other items: President Daigler's tours; budget items. We will mention virtual tours.
- Next Wednesday noon we will break for Thanksgiving.
- Average age of students (all are adult) who get scholarships—27-28 years old.

Bill—Administrative Assistant applicant for Student Affairs will accept the job.

- Nearly all students in campus housing will have some in-person class after Thanksgiving. Will try to get the others home and give them a credit for next semester.
- Regarding COVID: UMPI will be closing on Friday—some students are in quarantine. TAMC is concerned about Thanksgiving break. There have been some local spikes.

Mike—Variance report is ready to go and we are better than projected budget, still expects to have deficit by the end of the year. Report will be sent electronically.

- Will put together a report about COVID drawdown, what's remaining, etc.
- Facilities consulting group on Wednesday. Mike has the NMCC specific info to share with Tim.
- Faculty Management on Wednesday morning. Ryan had long data request.
- P.I. Housing Authority Board meeting on Wed. via ZOOM. Dottie asked about a possible scholarship mentioned some time ago by this group. Mike will inquire about it.

Dottie—Worked on student videos on Friday for Foundation presentation.

- Safety committee meeting on Wednesday.

Tim—Look at scholarship dollars this week and what's left for spring. Need to use all of it. Some of Harding money had not been used—a few students had AR holds that we could help with these dollars.

Mike and Angela—regarding books get with Becky.

Angela--Accreditation site visit of Medical Assisting went well last week.

- Waiting for Trades faculty to give her Plan B for on-campus housing after Thanksgiving.

Leah—AHEC Board meeting tomorrow. Budget was submitted last week.

- Wood and equipment is still in the woods from Mechanized Logging course. 20 loads and it will be moved out.
- Road tests for CDL next week. Class B students are about a quarter of the way through the course.
- Mike reminded Leah about CARES act \$24,000.

Edward—Closing out CCT reports; EMS 111 and two cohorts are wrapped up and getting prepared for close out.

- Approached by Micmacs who want an electrical helper program focused on solar. Talking to Todd Maynard to see if there is already a program that could be adaptable. Needs to be held off campus—MicMacs would have to provide facility.
- Further Badging info with the System? Will submit health and wellness badge (not academic). Should be done this week.

Beth—Longevity awards—virtually. Pick a date with Dottie. Awards should be ready this week.

Tim—Covid—plan for the worst. Angela will work from home Tues/Wed. Leah will work from home as much as possible. Tim will work from home at least one morning a week (likely Thursdays). Carol will be out about a month partly a quarantine. Tammy will be working on site a day-and-a-half a week; Wendy and Julie plan to be on campus unless there are daycare problems. Mike will be onsite most of the time, still figuring out schedule.

Bookstore—door closed and taking orders to ship to students for the spring (beginning after Thanksgiving break).

Beth will be on campus on Wednesday.

Dottie—For Development office, Kelly will be in the office Monday, Tuesday and Wednesday; Angela will be in office Thursday and Friday. Griffin and Dottie are still working out schedule.

Beth will be in on Wednesdays.

Bill's office is staggering hours of who will be in the office.

Sue will work from home.

Edward will work from home.

Tim—Asking Angela to encourage Department Heads and faculty to reduce people on campus.

- Ask Department Chairs to help students get registered.
- Currently planning to come back after Thanksgiving.

Budget discussion at Presidents' Council...great if we don't have to develop and adjust to another budget.