

Safety Committee Minutes

July 29, 2020

Zoom Meeting

Attendees: Jon Blanchard, Pam Buck, Tim Crowley, Courtney Cyr-recorder, Andrew Gagnon, Lee Griffin, Beth Hummel, Barry Ingraham, Dottie Martin, Linda Mastro, Rob Ottaviano, Kord Putnam, Trena Soucy, Tom Richard, Mike Williams

Absent: Bill Egeler, Peter Goheen, Loren Gordon, Joan Haines, Lori Keith, Bob Rice, Shari Ward

New Business

- I. Moving courses online
 - a. We currently have about 50% of courses online
 - b. Most campuses are in the 80% range
 - c. We have been asked to move more courses online
- II. Wellness Center
 - a. Plan is based on state's guidelines for fitness centers and gyms
 - b. Have set a capacity for the fitness center and gym
 - c. Phased re-opening – Monday, August 17th
 - i. Students and staff
 - ii. No public
 - iii. Face covering required
 - iv. No showers/changing in locker rooms, only restrooms can be used
 - v. Will take temperature upon entering
 - vi. Must check in with ID card
 - d. Gym
 - i. Have setup some cardio machines (spin bikes, rowing machine) that don't require electricity in the gym
 1. This helps reduce the number of people in the fitness center
 - ii. Walking track will go in one direction only
 1. If passing someone, use social distancing
 - e. Clean equipment before and after use
 - f. Will be having outdoor spin class
 - g. Staff will be masked and gloved up
 - h. Staff will receive special training related to COVID procedures
- III. Akeley Student Center
 - a. Important to have someone stationed at the desk
 - b. Double check that people have completed the checklist on the app
 - c. Will direct traffic if people come in and they aren't sure where to go
- IV. Trade and Tech

- a. President Crowley, Pam, and others went through lab areas with Tony Jones from MEMIC on July 22
 - b. Reduce enrollment in Plumbing & Heating and Diesel
- V. Mechanized Logging Operations Program
 - a. Student called in sick – temperature and sore throat
 - i. Was in class yesterday in a piece of equipment for most of the day
 - ii. We've asked him to speak with his physician
 - iii. Must be symptom free for 72 hours before returning
 - b. Our response was to send all students home
 - i. Class not meeting today or tomorrow
- VI. Round table
 - a. EMS providers in the community
 - i. If not wearing mask
 - 1. First offense is \$50 fine if caught on a call not wearing a mask
 - 2. Second offense they have to go to Augusta to defend themselves and complete disciplinary action against their license level
 - ii. Must wear surgical mask, gloves, and eye protection
 - b. Should we have sharps containers placed in restrooms?
 - i. Have students who are diabetic or have to administer medication to themselves so it would be a good idea
 - ii. Will need to determine which restroom(s) to put them in
 - c. Trena has been integrating Brightspace and Labster
 - i. This is a simulation lab component for A&P and Biology
 - d. Gloves
 - i. If anyone runs out of gloves and needs some then let Trena know as she has some stashed in her lab
 - e. Trena offered her lab as a space for instructors to meet with students if needed
 - f. New employees/new positions
 - i. Angela Buck – Academic Dean
 - ii. Eileen McDougal – Nursing Department Chair
 - iii. Shannon Cook – Registrar
 - iv. Financial Aid position has been posted
 - v. Michelle Soucy – Nursing
 - vi. Jason Sargent – Auto Collision