

Safety Committee Minutes

July 22, 2020

Zoom Meeting

Attendees: Jon Blanchard, Pam Buck, Tim Crowley, Courtney Cyr-recorder, Bill Egeler, Peter Goheen, Lee Griffin, Beth Hummel, Barry Ingraham, Dottie Martin, Linda Mastro, Tammy Nelson, Rob Ottaviano, Kord Putnam, Tom Richard, Mike Williams

Absent: Andrew Gagnon, Loren Gordon, Joan Haines, Lori Keith, Bob Rice, Trena Soucy, Shari Ward

New Business

- I. MEMIC
 - a. Tony Jones came to campus and walked through the Trades labs
 - b. We're involving MEMIC in our reopening
 - c. Admissions tours may need to be rerouted
 - d. Delivery plans to lab areas will need to be a little different
 - e. Encouraging students to use the exterior entrances/exits to lab areas
 - f. Limit number of students in certain areas
 - g. Contact tracing for open labs and library
 - i. Who is going to keep track of tracing?
- II. Desk shields/sneeze guards
 - a. Thank you to maintenance for building shields
- III. Limit enrollment
 - a. Diesel
 - b. Plumbing & Heating
 - c. Electrical
- IV. COVID response plan
 - a. Each academic program will have a description of what we are going to do
 - b. Sent draft to all collective bargaining groups on campus
 - c. Draft will be sent to M CCS Monday
 - d. Tony Jones deals with all of M CCS and many businesses
 - i. He felt that NMCC is at the top of the list for what we're doing
 - e. Any shared vehicles (campus, security, maintenance) are to be cleaned before and after use
 - i. CDC has a checklist to use with automobiles
 - f. What is our response if a student tests positive?
 - i. Commuter – tell to go/stay home and seek medical treatment
 - ii. Resident – we have an area to house the student for 48 hours
 - iii. Program – program would probably be closed for a period of time and test everyone
 - g. Have an agreement with AR Gould Hospital should we need group testing done

- h. Critical that faculty take attendance
 - i. Maybe look at keeping camera footage longer
 - j. Need to identify which entrances/exits for students to use in Christie
- V. Signage
 - a. If you need signs made, provide what you need to Dottie and she can have Angela make signs
- VI. Library
 - a. Space could be used for classes
 - b. Will be available for scheduled use
 - c. If an individual is going in to study then it needs to be traced
- VII. Residential Life
 - a. Jon has received paperwork from 24 students so far
- VIII. Communication to students
 - a. Need to inform students that they need to order their books online and have them shipped to their house
 - b. Need to send communication to students regarding tools
 - i. Tool vendors will bring own tents, setup in the parking lot, and wear masks

Next meeting: Wednesday, July 29th