

Safety Committee Minutes

July 8, 2020

Zoom Meeting

Attendees: Jon Blanchard, Pam Buck, Tim Crowley, Courtney Cyr-recorder, Bill Egeler, Andrew Gagnon, Peter Goheen, Lee Griffin, Joan Haines, Beth Hummel, Barry Ingraham, Dottie Martin, Linda Mastro, Rob Ottaviano, Kord Putnam, Trena Soucy, Shari Ward, Mike Williams

Absent: Loren Gordon, Lori Keith, Bob Rice, Tom Richard

New Business

- I. Facilities
 - a. Installed new reception windows at Business and Development Offices
 - b. In process of installing physical distancing barriers on doorways (chains across doorways)
 - c. Built sneeze guard for Residential Life office
 - d. 50 units of hand sanitizers on order
 - e. Ordered enough disinfecting wipes to have a container in every office space
- II. Incidents
 - a. One fender bender
 - b. One lost time incident – maintenance worker doing overhead work and back got sore so was out for a couple days
- III. Information to students/public
 - a. Letter to students tomorrow about changes that are going to occur
 - i. Cloth masks being required unless they have a specific condition
 - ii. In best interest to have a computer that they are able to get online with
 - iii. More than half of our classes have been moved online
 - iv. Using larger spaces (i.e. Gym, Edmunds Conference Center) to fit the size of certain classes
 - v. Residential Life has been reduced to one student per bedroom
 - b. Press release from the System Office stating the community colleges will be opening and outlining the processes that are being put into place
 - c. July 22nd MEMIC will be on campus to walk through lab areas
- IV. System purchased app for students and employees to input info and answer questions
- V. Panopto
 - a. July 9th cutover between 6:00 – 8:00 pm

Next meeting: Wednesday, July 22nd