

## Safety Committee Minutes

June 24, 2020

### Zoom Meeting

Attendees: Jon Blanchard, Pam Buck, Tim Crowley, Courtney Cyr-recorder, Bill Egeler, Andrew Gagnon, Peter Goheen, Lee Griffin, Joan Haines, Beth Hummel, Barry Ingraham, Dottie Martin, Linda Mastro, Rob Ottaviano, Kord Putnam, Bob Rice, Tom Richard, Trena Soucy, Shari Ward, Mike Williams

Absent: Loren Gordon, Lori Keith

### New Business

- I. COVID response plan
  - a. Wrap up draft plans next week
  - b. All will be combined into one
- II. COVID testing
  - a. President Crowley requested AJ reach out to BethAnn Collamore and get her opinion on the value of testing students
- III. Temperature taking and contact tracing
  - a. Do we need or want to take temperatures?
    - i. Discussion of an app so individuals can input their own temperature
    - ii. More reliable if we take temperature
    - iii. May give a false sense of security – someone could be a carrier, but not have a fever
  - b. If we decide to retrieve temperature information, then we need to implement it over the summer
  - c. There's a need for people to sign in when coming into the building for contact tracing
- IV. COVID symptoms
  - a. One of the first signs, even before fever, is shortness of breath and dry cough that the person usually doesn't experience
- V. Prevention
  - a. Masking will be required
  - b. Signage everywhere to remind to wear mask
  - c. Be sensitive – not all are breaking rule when not masked – could have health issue
  - d. Floor decals will be placed in reception areas reminding to distance
  - e. Do we close lounge areas?
- VI. Press release
  - a. System Office will put out a press release on July 6<sup>th</sup> about the start of the fall semester
- VII. Fall semester at NMCC
  - a. Over 50% of courses have been moved online
  - b. Have adjusted schedule so not all in-person classes are running at the same time
  - c. Will put note out about the schedule changes

- d. Number of students staying in Residential Life will be reduced and students will be grouped by major
- VIII. Possibility of accelerating the schedule
  - a. With most Arts and Sciences classes online, can we accelerate lab programs?
    - i. Online classes take just as much time as in-person class, if not more
      - 1. Don't want to overload students
  - b. Start certain classes earlier? Goal is to be done by Thanksgiving.
    - i. Going to be confusing starting classes on different dates
    - ii. Have to be careful of students who are taking summer classes, dates could overlap
- IX. Essential hands on instruction
  - a. Need to come up with a plan for courses that can only be delivered face to face
- X. Communication to students
  - a. First week of July a note will be sent to students regarding face masks, schedule changes, changes in Residential Life
  - b. Will follow up with students every week or so about ongoing changes
- XI. Medical
  - a. Need help from MEMIC and medical community with medical related decisions we need to make
    - i. MEMIC is allowed to travel starting July 1<sup>st</sup>
  - b. Bill has been working with a group of individuals from hospitals in the area
    - i. Group consists of a variety of administrators from hospitals, EMS, emergency management, and homecare
    - ii. Planning organization to share information that may not be public (i.e. where outbreaks are)
    - iii. Help each other (i.e. share resources such as PPE)
    - iv. Adequate supply of respirators in the community

**Next meeting: Wednesday, July 1<sup>st</sup>**