

## Safety Committee Minutes

March 30, 2020

### Zoom Meeting

Attendees: Jon Blanchard, Bob Collins, Tim Crowley, Courtney Cyr-recorder, Bill Egeler, Andrew Gagnon, Peter Goheen, Lee Griffin, Beth Hummel, Dottie Martin, Rob Ottaviano, Bob Rice, Tom Richard, Trena Soucy, Shari Ward, Mike Williams

Absent: Pam Buck, Loren Gordon, Joan Haines, Barry Ingraham, Lori Keith, Kord Putnam

- I. Entrances
  - a. Closing most entrances starting March 30<sup>th</sup>
  - b. Will post message on closed entrances of which entrances to use
  - c. Entrances that will remain open:
    - i. Front entrance to Christie Building
    - ii. Rear entrance to Christie Building where deliveries are made
  - d. This will give us more control over who is coming and going
  - e. Walk-in traffic has been reduced to almost nothing
    - i. We will continue to remain open and monitor it as we move forward
    - ii. Push any/all traffic through the Christie entrances
- II. Graduation
  - a. Unanimously agreed to not hold commencement in the traditional way
    - i. Suggestion – have a group video for graduation
  - b. May get questions from students on refunding the graduation fee
    - i. Have already incurred costs for graduation – caps, gowns, and diplomas have been ordered
      1. Would not be able to give full refund
  - c. Tim will meet with graduation committee to discuss alternative ways to hold commencement
- III. Local Hospitals and Maine Emergency Management
  - a. They are taking an inventory of what is available in the community for possible housing options – for NMCC it would be some of the spaces in our Residential Life area
    - i. Would possibly be utilized for:
      1. Healthcare workers who do not want to go home and risk bringing the virus home
      2. Individuals who do not have the virus, but need to be cared for
  - b. Maine Emergency Management would come in and take over the facilities at which point we would step back and they would own the facilities
  - c. Compiled a list of personal protective equipment and other equipment (i.e. ventilator, hospital beds) on campus and shared it with the System Office and local healthcare administrators

IV. Upcoming Meetings

- a. Keep an eye on your email and calendar appointments as future meetings may come up with short notice

V. Current Staffing and Closed Areas

- a. Most offices have been reduced to one or two people
- b. Library and Wellness Center are closed