

President's Cabinet and Department Chair Meeting

June 1, 2020

Participants: President Crowley, A.J., Dwight, Mike, Edward, David, Abby, Pam, Barry, Dottie, Beth, Bill, Leah, Sue

Tim—System is working with faculty on agreement to work with them over the summer preparing for the fall. Funds are available to take care of this --COVID funds.

- System has put out template for how to deliver information to our campus about protocols.
- Masks will be an issue for us to deal with; the Safety Committee will talk about it tomorrow. Dr. Collamore will join that group along with a representative from MEMIC. System wants people to wear masks all the time—we may try to moderate that and will determine our own protocol.
- Aramark has employees wearing masks.
- AJ asked if we will supply them—cloth vs. paper masks—Students would bring their own. System is calling for cloth masks.
- Beth asked about enforcement. Bill says rules are in place to enforce already. Discipline will happen for students and employees/unions for non-compliance. Tim says we will ask employees if anyone has underlying health issues.
- Dottie—What about visitors regarding masks? Tim--Not sure yet, but plan needs to be developed.
- Dottie will look at System plan for communication and will meet with Tim.

Tim—Billing questions about H.S. students getting free summer classes. Mike—System is paying for 100% of tuition and 50% of the fees. We would waive the rest. System will only pay for only one course. Bill says 50% tuition beyond 12 credits—System will pay 50% of tuition for one class and none of the fees. NMCC will waive the remaining 50% of the tuition and fees for the system paid course. NMCC will pay for one class 100% of the tuition and fees (not books).

- Dave—H.S. students will need instruction on BrightSpace and Bill says that is being mailed by USPS. Summer classes begin June 15.

Bill--About 20+ students are interested or registered.

Tim—Academic Dean—an offer has been made and waiting for a reply.

Leah—CDL proposal was delivered last week for NM to deliver the course statewide . Saturday, they had 2 good faculty interviews for Logging program. System office will give money for the new instructors to become trainers. The start date of Logging will likely be pushed back.

Edward—Twin Rivers is doing some training although slowly. We are planning to ramp it up again in the fall. With Water Treatment we are working with Patrick Wiley to order equipment for both campuses. His laptop has arrived and has been configured and sent to him.

AJ—Basic class was working on lab stations. Tim suggested that the students wear masks when they're here (on the weekends and other times).

- Trying to get clinical agreements going.
- We will have the new ambulance on campus by June 30th.

Tim--Auto Collision repair applicants are needed. Pam says one of the two applicants is an adjunct for us.

- Nancy put the Water Treatment classes for Patrick on the schedule.
- Faculty are wanting BrightSpace training—Dave is setting it up.

Beth—Dealing with unemployment fraud...reached out to all employees to make us aware.

- Instructor continuation letter went out but there's a glitch in system which is being looked at by System and Robert.

Barry—Water Treatment—technology has been ordered.

- Personal Restricted Information—students are sending it to us even though we are not requesting it. We are buying E-File to encrypt information.
- Flooring we have to go out to bid for Edmunds.
- Reed Commons—some change orders. Barracuda is a good scanning, anti-phishing other functions and we are purchasing.
- Snow Hall windows—we will go out to bid this week.
- Authentication issues are being worked on. Won't be a text message but small credit card instrument to give authentication number.

Mike—NM budget has been submitted to System office.

- Julie's mother passed away over the weekend.

Bill—Summer over 1000 credit hours; 96 students.

Fall '20

HC = 415

Cr. Hrs. = 4962

FTE = 331

Summer '20

HC = 224

Cr. Hrs. = 1124

FTE = 75

- Money is still going out under CARES Act.
- Nicole Poulin's father-in-law passed away over the weekend.

Dottie – Six of the program videos are done and one has been made into a :30 TV ad. Two new radio ads—Sara Stackhouse will talk about free summer classes. Article in the paper from Wendy talks about staying at home for fall semester...doesn't advertise specifically for NM.

Tim—President Daigler will have System-wide webinar on Thursday the 4th at 3 p.m.