

## Cabinet Meeting 11/18/2019

Attending: Tim, Leah, Dottie, Mike W., Beth, Edward, Bill and Sue

Tim—Spring registration—Tim keep class schedule moving so he will meet with Department chairs this afternoon asking for any changes, etc. Nancy and Betsy will work on those changes.

- Thursday—Aroostook Partnership will have annual meeting here on Thursday. President Daigler will be the speaker and WAGM will be here to interview.
- Still considering Husson agreement.

Bill—Registration is up a little—currently 264 with 281 possible—everyone is working hard on this.

- Interviews are scheduled for the On Course for College coordinating position. Bill and Beth will work on Admission's counselor following this/

Beth—Admin. Specialist interviews are scheduled. Christmas lunch on December 16.

- Pay increases for December 11 for administrators, faculty and the MSEA support—hold the others waiting for settlement.

Dottie—General Advisory Council meeting tomorrow morning—Annual Reports will be available.

- Mailing for Annual Report this week. Appeal for employees this week.
- Angela is working on invitation for the Festival of Trees reception.
- Info night—Working on social media and advertising for Presque Isle and Houlton.
- Getting ready for spring semester advertising, and taping for anatomy table with WAGM.
- Our donated tree for Festival of Trees—Dottie will send list of possible items to faculty to include under our tree.
- We had a 10' tree donated to us for decorating the campus.

Sue—Look at weather for General Advisory Council tomorrow morning. We will look this afternoon and decide.

Edward—Twin Rivers meeting is this afternoon. Tim says keep Dan Belyea in the loop.

- LifeFlight of Maine schedule will begin in January. Ed will speak to Dan about budget. Northern Light Health says they will fill the class. Nursing and EMS is being very helpful.
- Porvair schedule is coming out. All quality center projects are going as planned.

Tim—Discussion at System level is focused on IT level and registration piece. Ed will join that committee. Can one system do it all? This conversation because of a major security breach at EM. Three or five-year project.

Leah—will Zoom in to meeting in Auburn tomorrow.

- Will go to Twin Rivers meeting this afternoon.
- CDL project with Dan is not done yet but advancing. We need to start recruiting in January for a January class of 12 students--\$120,000 coming to campus.
- At AHEC meeting found out about funding opportunities for health care training –Leah passed him along to Dan Belyea.
- Thursday evening Leah and Tim will be in Portland for FAME dinner to honor logging program success.
- In the morning at the State House, AHEC will receive award for rural health along with Kris Doody of Cary.

Mike—200+ students who haven't registered and many (80) of these students have financial holds. Mike hopes to remove some holds but isn't sure how effective this will be because balances are large. Mike has been speaking to students to find out if they intend to try to pay maybe with financial aid and anticipated scholarships.

- Agreement has been sent to PICC regarding use of kitchen, etc. and now waiting.

Tim—Will go to Portland for FAME dinner (Logging award).

- Talked with Mrs. Smith.
- Floor is down in gym and bleachers will be in on Thursday. Everything should be in place except for the new doors, for Festival of Trees.
- Architects are finishing plans for Reed Commons and will go out to bid in next 2-3 weeks.
- Computer Networking program review will be ready for the Policy committee in January. Will meet with Pam and Reuben this week.
- Met with President Joe Cassidy at SM regarding Water Treatment Technology and spoke to Patrick Wiley—they might be able to work with us in South Portland. Ideal space for a lab at the campus. Technology will work well.
- Tim participated in campus tour with students from Westbrook. Went to Electrical Lab and our students were very impressive. Same for Wind Power—great tour. We didn't collect names/info of those who visited for prospects...we shouldn't miss these opportunities to stay connected with the students. Aimee Wilkins will help Admissions at least temporarily. Angela will help with testing.