

Cabinet Meeting 9/23/2019

Attending: Tim, Dottie, Barry, Edward, Mike D., Leah and Sue

Tim—Went over President's Council agenda including – Future of IT, admissions, Fall enrollment, Legislative strategic budget, YCCC President search, Presidents' evaluation, negotiations update, and more. Please let Tim know if you have any info about these items.

Dottie—Thursday meeting scheduled with superintendents and food service managers.

- Skeet shoot is Friday morning, ending with lunch.
- Info for Alumni weekend is being sent. Dinner on Friday evening and Decades gathering on Saturday morning.
- Working on finishing Annual Report so it can be delivered to printer this week. Need to talk about Eagle award.

Edward—PN application is proceeding slowly. TAMC meeting shows signs of a lot of participation.

- Contacted Walter Beasley and he would be interested in talking about classes here for food service managers from local school districts. Wants to make it regionalized.
- Twin Rivers meeting is set for next Monday to set schedules; final MOA should be available for signature this week. Tim wants promotion of this.

Michael D.—New CNC Computer Numerical and Coding program (certificate) is unanimously approved by the curriculum committee. We will suspend the current associate's degree in Precision Machining and current certificate until new certificate program is put in place (next fall). Dean and Pam have worked hard with employers to determine job market needs and accreditation standards.

- D2L-administrative transition plan first; then put it in place operationally January 1. Discussing protocol. There will be mentor meetings to help others feel comfortable. We will connect with the System for help.
- Spring 2021 NECHE will need progress reports on enrollment management plan, Strategic Development plan, Faculty development plan, etc. The second Tuesday of each month during the fall semester, Mike will have a brown-bag luncheon series for faculty in the library beginning October. Presentation by faculty to share best practices, successes and challenges.
- Tim wants Mike to figure out how the nursing accreditation team will get from Bangor to Presque Isle. They have to consider flying in to P.I.

Leah-Tim offered congratulations on last week's logger graduation.

- Friday state EMS director will be on campus doing protocol update for 2020.

- Replacement for Survivor Camp will take place in Sim Center. High School age students will be coming to events throughout the year on campus. Dr. Desjardins will offer dental activity. Expect 25 students in smaller groups using different areas on campus. Tim wants the name of who is heading this program at TAMC so that a charge can be sent for use of the Center.
- AHEC directors Zoom quarterly meeting on Friday and increase in grant money.
- Working on annual report numbers this week.
- High Pressure Boiler-2 other campuses want this program and have no instructors. The State of Maine agreed we can offer this through distance education as a pilot project—3-credit course. Technology should be available to Washington County and SMCC.

Barry—Gym floor will be corrected this week. Next week will begin the synthetic floor. Michael D. had serious issues with that crew regarding lack of professionalism, problems with etiquette, profanity, etc. This behavior can't be tolerated; not acceptable.

- Biomass Boiler will be on line October 1.
- Working on: closeout of AC project in Nursing; work in Diesel Hydraulics including change order; Andrews Hall and access control project. Meeting on badging will take place this week.
- Working with Pioneer on internet connection. May be possible to change the 200-mg connection to a gig connection for less money.
- EMS Calais had an issue with network. Will be tested this week.
- Trying to set up another meeting this week for Reed Commons.
- CES was the only bidder for the hazardous study...\$10,000. Over budget from what was planned.
- Houlton connection is on Pioneer now—went from 10—100 mg connection. Working well.

Tim-- Waiting on BREM to sign off on projects and that's caused backlog.

- Mrs. Smith will be on campus—please don't reach out to her. Tim will connect later this week and will discuss Reed Commons with her.
- Tuesday and Wednesday Tim will be gone. Late Wednesday Tim will be back.
- Enrollment consulting service may be considered. Tim wants us to look at Admissions process. Deal with applications more efficiently.
- Offer has been made to Financial Aide assistant.
- Safety issue—Need to go over communication on website, barriers for entrances, reinforce with faculty not to come in when campus is closed (need process).
- Schedule employee meeting possibly Thursday.

Barry—Reminder that BLS safety report is due by the 30th. Will meet today.

Dottie will be out for about a week and a half beginning Monday.

