

Cabinet Meeting 10/7/2019

Attending: Tim, Barry, Mike D., Leah, Bill, Beth, and Sue

Tim—Design Thinking system workshop. Wants more information. Workshops by the System are scheduled. Holistic Student Workshop October 24, 25 and 26 at EM. Tim won't be there on 24th. Nursing accreditation will be here on 24th. Bill, Tammy and Ashley will attend on 24th. Mike D. wants to be on campus for the nursing accreditation. System will provide financial support for hotel rooms.

- Design Thinking sessions on October 24, 31 and November 12. We don't want everyone off campus at the same time.

Barry—Gym-Contractors will work today and tonight and will plan to be done this week. Synthetic floor will go down immediately thereafter. Bleachers are here and stored.

Reed—Signed contract with Harriman. Schematic design is done and we're on schedule with design development. Geotechnical surveying contract for outside freezer is done. Hazardous abatement study is also underway and should be complete by end of October. Food will not be an option at Reed once construction is underway. We're talking with outside entities regarding food service (likely in December).

- IT leaders' meeting received cyber security incident response plan procedures and policies. We review and make it our policy.
- Conference call with Martin Gang regarding Spectrum and data center part.

Beth—Events coordinator applicant. Will wait until Dottie gets back to proceed.

- Simulation administrator position has been posted internally.

Leah—Conference call tomorrow regarding Quality Center Projects. Ed is still tweaking the budget for Twin Rivers and PN is all set.

- Leah will be working on UNE budget to get the contract signed and start spending funds for AHEC.
- Leah will be off next week.

Tim—LifeFlight might be bringing their academy to Presque Isle to train paramedics to higher level. Could be a Quality Center proposal, which will move quickly.

- Talking to Heidi for a design for wrapping vehicles. Steve has suggested involving our Auto Collision program but that would likely slow the progress. Needs to be completed in next 3-4 weeks.

Michael D.—Authority to make final academic decisions and needs that respect. Will utilize best practices, highest ethical and moral standards. Will employ teamwork, communication and collaboration.

- Nursing Accreditation- logistics have been determined and arranged.
- Spring schedule-Michael has reached out to Houlton to find out all classes and what is on Joe's wish list of classes.
- Open House—Will be a tour guide. Good buy-in from faculty.
- Brown bag luncheon series for faculty, full and adjunct, beginning tomorrow. Once a month and wants faculty to present at subsequent meetings.

Tim—Enrollment, numbers will change through Oct. 15, Tim would like us to wait to put out numbers until the official enrollment date of the 15th.

Bill—FTE numbers are down likely because of more one-year programs.

- Named to the System tableau implementation team to determine what data is public and private. Likely will include the non-credit courses, demonstrates our workforce efforts.
- Dean's meeting is October 9.
- Wednesday, October 10, Amy Homan's will be on campus for annual Title IX training for all staff. Will also do training with disciplinary committee.
- Commissioner of Economic and Community Development calling a student economic forum in Augusta October 23. Won't send anyone.
- Falcon logo for the E-sports group is done. Tim--We need to move forward with e-sports. Committee will be called together before the center opens to get even more buy in from faculty. Will consider moving Computer Network Technology to the Business Technology department.

Tim—President Daigler will be on campus on the Monday the 28th and wants to meet with students and staff. Bill will find students.

- System helped in various area: Moved start of PN program up and started new cohort, increased size of EMS Calais cohort.
- Tim nominated the Professional Logging Contractors group for the FAME Education award and they will receive it in November. NM will also be recognized. Bill says there is still significant interest in the program in Region 9. No discussions regarding any further plans for this program.
- Tim—Talked to City, Police Department and System regarding security. Talked about contracting for an armed officer for a few hours a day. Wants a discussion on campus first. Visibility is important. Believes we need armed security on campus. Law says campus presidents have authority to make that decision.
- Tim will have luncheon with new employees.
- Nursing faculty would like family nurse practitioners to provide immunizations and record keeping for immunizations for students in Allied Health area.
- Mrs. Smith—good visit last week. Has suggestions for Reed Commons.

- Sent note to President Daigler regarding the possibility of an additional gift from her for EMS.
- Tim has meeting from 6:30-9:00 a.m. tomorrow.
- On October 10, Tim might go to Senator King's hearing in Bangor.

Bill will be out Friday.

