

Cabinet Meeting 7/29/2019

Attending: Tim, Mike, Beth, Dottie, Bill, and Sue

- Barry—Safety Works report and response needs to go back by July 31. We will request extension for some of the items. See appendix B.
- President Crowley says we need to make changes to improve our injury rate and most of these items we will deal with at the beginning of the semester with the Safety Committee meeting during Administrative Days.
- Barry thinks we need some specific expertise (coaching) in our committee to make improvements. Thanked Courtney for her work on this report.

Dottie—We received Northern Region Border Commission grant for \$59,850. About \$12K for lighting and ventilation in the Diesel lab. The rest is for a piece of training equipment electronic simulation for Diesel.

- We have sent two more letters of interest for \$150K for workstudy, and \$100K for teaching kitchen. \$388K total for the year in grants.

Barry—Safety Training will be August 6th from 9-11:00 for staff, and faculty may attend if they want to get it done.

- VDT safety training will be at a later time.
- Maintenance/Custodial for asbestos awareness training will be before the 10-hour OSHA class. Maintenance, custodial, IT technicians and security will all have OSHA class August 7—8, 8a—2p.
- There will be an online offering for people who can't make the training.

Tim—We need to review and tighten agreement with Husson. They seem to be competing directly with us. Where should Husson be located? They've been very helpful for our employees, but we may be giving away revenue. Tim will have conversation with the President of Husson.

- SAD 1 agreement is all set—We will provide faculty member to teach business technology helping SAD 1, which is in a faculty hold.
- Tim will meet with President Daigler and John Fitzsimmons tomorrow (7/30) about the Foundation and our goals. Permission to raise more than \$50,000 for workstudy project. Also will talk about what the System wants to do re: Professional Logging contractors program. We would like to approach Irving for funding to run the program at NM. Tim will work to solidify relationship with John Fitzsimmons asking the Foundation to give us room to raise funds from our major donors.
- On the same day, Tim will go to YCCC to talk about the Water Treatment program with faculty and Academic Dean, especially to set up the communication piece on YCCC end

so that instruction can be delivered from both campuses. **How much money do we have left in the grant? Mike will check.**

- Friday, August 2, the Professional Loggers will meet with Senator Collins near Sugarloaf and Tim may attend.

Bill--Agreement with UMFK and UMPI. Level-Up program at UMPI to increase transfer of NMCC graduates to P.I. –graduates from NM could receive 4-year degree with a reduction in tuition rate of 35%. Seems like a scholarship program. (Bill offered handout).

- UMPI and UMFK determined they don't need an office on our campus so they will just come over twice per semester.
- A meeting has been set up with Bill to figure out how to implement reverse transfer.
- Bill voiced some objections to RN to BSN online program is being funded and delivered. Bill worked out an exemption for NM nursing graduate to go to Fort Kent RN-BSN program using existing tuition rate (\$239/credit hour + fees). UMFK is using an online third party and charging \$300/credit hour.
- UMPI hired new Director of Admissions—Susan White, former Limestone Superintendent.
- **Bill will work on streamlining the process for NM students taking a class, etc. at UMPI.**
- Houlton Higher Ed...still uncertain what's happening. President of UMA is looking into whether they will stay in Houlton. NM is working on moving our classes in Houlton to industries and worksites like the hospital.
- **Bill will meet with Jason Towers regarding pathway of stackable certificates—You Can Get There from Here—for example healthcare, etc.**

Tim--Meeting with Sitel is scheduled for early August. NM, UMPI, UMFK, and Caribou Adult Ed will be there. Aroostook Partnership has been invited to make opening remarks at the meeting. All the higher education people will talk with workers who are interested in taking courses. Admissions will go to the meeting. Maybe we'll offer a Late Start when resources are available to the workers.

Mike—Auditor for Foundation will be here in the counseling office on Wednesday, 7/31.

- Working on PCI compliance. Online processing of credit cards transactions must be compliant with federal regulations. Should be a fairly simple fix to avoid penalties or fees.
- **Updating merchant ID's—Robert will help with this.**
- Finishing final OPEGA report for June 30th.
- Aimee is moving into Ashley's office. Kent will move into Aimee's office. Ashley will be moving into Kent's office in Student Services'. Puts all student counseling in one area.
- Mike will represent NM at ENMAX meeting on Tuesday 7/30, Café Sorpreso.

Bill—Orientation is approaching, first one is August 15th. Enrollment numbers are increasing but still not where we want to be—6,100 credit hours currently. That does not include concurrent enrollment numbers.

- Interviewing for Director of Financial Aid tomorrow; we have two internal candidates.

Dottie—Governor will be in P.I. (Rec. Center) to kick off Bicentennial at 8:30 tomorrow morning and done at 9:00 and on her way to next Bicentennial celebration. Dottie plans to attend.

- Golf Tourney next Thursday. Dottie will still contact a few people.
- Tim and Dottie will meet with Gilles St. Peter this afternoon.
- Dottie will take Friday off.

Sue—Confirmed next NMGI meeting on August 19 at noon.

Tim—Faculty negotiations are continuing.

- Maine Better Transportation group will be here on Thursday and Tim addresses them.
- Tim out tomorrow and back on Wednesday.

Barry—Amy Homans called to say that if any group wants to demonstrate/protest on campus, we must have procedures in place for them to follow. They need to be on our website. A particular group has made it known they may protest on a campus in order to test our procedures. We must allow them First Amendment rights: can't put them out of sight in one corner of the campus. Must be allowed in the public, on sidewalks, etc. We typically schedule outside groups, but if they just show up, how are we required to respond? Barry will email Amy to see if she can discuss with the cabinet next Monday.

Attending: Tim, Sue, Mike, Beth, Bill, Edward, Leah, Dottie