

## Cabinet Meeting 8/19/2019

Attending: Tim, Mike, Beth, Dottie, Bill, Barry, Leah, Edward, Michael Dunlop and Sue

Tim—President Daigler will be on campus at 11:00 today focusing on renewable energy specifically Wind Power Technology program, biomass. Will have NMGI luncheon meeting today. Will also talk to a couple of legislators about goals of NMGI on Thursday because they have concerns.

- Changes to Academic Success Center are going along well, positions are determined except one.
- Will take the applicants for Assistant Director of Financial Aid.
- Go forward with security position and advertise.
- One faculty member: Robert Carlson (English) will join us Thursday.

Barry—Project update:

- Generator project is closing out.
- Nursing AC is done.
- Andrews Hall is done and final req. is coming.
- Christie locker room done. \$1400 for extra bench is approved.
- Diesel indoor air quality project won't be done before students get here, but everything in the lab will be complete.
- Gym project is on schedule and flooring will begin Sept. 2. Contractor will do cleaning of walls. Floor covering with tarps must be considered and will need to be ordered. Technology for the video wall has been installed and works.
- Compressor failure in data center: we've been on backups and Honeywell will be here next week.
- Working on Windows 10 upgrades.
- Network cabling of 214 will be done today. Computers will be functional for students but keyboard trays or mounts for computers won't be in yet.
- Waiting for a couple of pieces of technology to come in for 204. Install of equipment is underway for EMS program delivery to Calais. Please keep door locked.
- Houlton kiosk—the 100/100 connection fiber connection is there and will be installed within the next week.
- Cable bids are in for campus connection...there should be a savings. Still need to review the bids.
- D2L meeting is needed. Michael D. needs to be included.
- Technology for ASC is in place. Still expecting new technology to arrive. Room for students is ready.

Bill says there is still work needed to be done for the Houlton kiosk-- an orientation will take place in Houlton and issues need to be addressed this week. Barry needs IP address. Can't be placed in the lobby because information accessed is too confidential.

Edward-- Twin Rivers' development plan is done pending review by Leah and hoping to present to Dan Belyea today.

- LPN proposal is on President Crowley's desk.
- Has scheduled a visit with Dean Duplessis regarding Precision Machining fee-for-service training for a company in mid-Maine: B&B Precise (former student of NM). This would not be a Quality Center training.

Dottie—Meeting with Alumni and Friends tonight regarding the Alumni weekend on October 18-19. Meeting and dinner on Friday and Saturday putting on a Decades Breakfast. Small reunions are encouraged.

- Received the paperwork for the Northern Border Region Commission \$59,800 grant for Diesel Hydraulics lab—wants to meet with Barry on this.
- Working on skeet shoot.
- Innovation grant from Jen G. and Lynn Manion.
- EMS in Calais received permission to increase from 8-15 students and increase funding for this.

Michael—He would like to be a presence for Administrative Days.

- Will be working with Janet Sorter next week.
- Wants to go to Houlton in next month.

Beth will meet with three new faculty for paperwork, etc.

- Getting many requests for information from System regarding negotiations. She's asking for help looking for pay rates of adjunct faculty from the past. Nancy may be helpful.

Leah—Sitel—higher-ed meeting went well and spoke to 19 workers and 20 others had questions. Most will be laid off on October 31. She thinks we may get some activity from them.

- Speaker of the House, Sarah Gideon (along with President Daigler) will be in Stratton for the Logger training on Wednesday. Tim asked Leah to go. Congressman Jarrod Golden wants to visit the program in a few weeks. September 19 is graduation.
- Working on reports for the System office regarding UNE.

Mike—College financial statement audit is ongoing.

- Foundation audit is complete.
- Foundation Executive committee meeting is on Wednesday at 7:30 a.m.

- Mike would like to sign Houlton Higher Education extension—approved.
- Additional funding from John T. Gorman for emergency student funds.
- Additional money for gaming activity. All of this has been sent through Financial Aid to be disbursed. We do guidelines.
- REM needs to be signed and we have to pay contractors. A & L has submitted bill.

Bill—Office is staying open later because walk-in traffic is expected. Business office will as well.

- Calais orientation is tonight.
- Post-traditional orientation on Wednesday p.m.
- Friday is move-in day for resident students. Next Wednesday evening orientation will be in Houlton for those at Houlton Higher Ed.
- Wants to talk about Sitel and has asked faculty to think about accelerated program offerings, particularly in the trades. Lower enrollment in Welding, Building Construction, and Precision Machining would be good candidates for this.
- Res. Life headcount is about 78. Target was 83. Bill expects last-minute students and will include them in the system through the first week of classes.

Barry—wants to put together a group and set up a meeting to address SafetyWorks concerns completed by end of September.

Tim--Committee assignments need to be completed and distributed.

Bill--2019 CCSSE has been sent out to many and executive summary can be distributed...please have it ready for faculty members for orientation days by Friday.

Tim will be at KV for faculty contract negotiations tomorrow.

- Tim and others will have collaborative meeting with Ray Rice, UMPI to talk about fall semester.

