

Cabinet Meeting 7/8/2019

Attending: Tim, Mike, Beth, Dottie, Leah, Barry, Edward, and Sue

Tim—Will interview with Maine Biz regarding Northern Maine Growth Initiative grant.

- President Daigler is on vacation beginning July 9th –18th. Helen is next in line to respond to questions.
- Edward—Conceptual approval on Rockwell training has been approved. Twin Rivers application 461 employees at Twin Rivers/\$394K initial total cost for year one and looking for 50% match from the company.
- Beth is waiting for job description for System Financial Aid Director from Marcia Schools, Human Resources Specialist, who is retiring in September.
- Tim—July 19-24th will be on vacation.
- Will be making a trip to Wells for Water Treatment program perhaps by the end of this week. New administrative group at YCCC and Tim will make connections.
- Rural Health Care Task Force will start work tomorrow and Tim will participate from here.
- St. John Valley Unified School District work should wrap up over the next couple of weeks.

Mike—Closings are due this week for year end.

- Someone needs to go exchange the security car from Central Fleet in Augusta. Mike will check with Jon to see if a work-study student could do this.

Barry—Reed Commons first meeting tomorrow morning. Will be discussing all the requirements with Harriman.

- Gym floor—initial concrete-moisture testing failed. Pricing for remediation of floor is being done and may cost about \$40K +.
- Everything else is ordered and we're waiting for striping drawing.
- Video wall cost range—Bids were from \$82K—189K. Checking specs for lowest bid.
- Anti-virus/malware vendor has been chosen by the System. Installation within the next month. All phones, laptops will have anti-virus protection and encryption so they can be wiped if there is personal info on them. System will send a test for phishing to everyone to see how many respond incorrectly. This will happen after training.
- Jenzabar upgrade at end of July –Jenzabar 1 (latest version of EX).
- Cameras near Mailman will go out on poles this week. Barry will send a note to all employees before the cameras are turned on.
- SafetyWorks report—will check the response due date.

- OSHA training for custodial/maintenance (to receive an OSHA 10 card) will be on July 30-31. Karl Jackson will do the training locally. Security, IT techs and the Safety committee will also be invited.

Edward—LPN onsite clinicals tomorrow through July 26th mostly in Houlton. Three-week break, then back in session August 14. We still have initial 15 students.

- Twin Rivers application is in; the timeline for full approval is 30-45 days. Would start in September for millwrights and controls.
- We will be hosting Rockwell training as a pass through beginning July 21-22—Four weeks of training. Chuck Kelley would like to get into one of those classes and Edward will follow up.
- Porvair—more training. Dean is coordinating schedule.

Leah-Mechanized Logging: first day of training in the woods in Stratton. 15 students and safety training is first. Irving plans to show up to recruit. Contractors can be onsite. Leah can do her work from here for this project.

- AHEC will be involved with the Rural Health Care Task Force.

Beth—Dave Raymond is looking at the English applications and getting his committee together to begin review and schedule interviews.

- Financial Aid position will be posted this week.
- Vacation accruals to finish this week.

Sue inquired about the Goose Chase event planned by Wintergreen and UMPI—do we want to be a sponsor? Dottie will handle and call Rachel Rice at UMPI.

Tim—Aroostook Medical Services application for Region 5 was awarded to Aroostook EMS. Tim will talk with Jay Bradshaw to discuss the strengths and weaknesses of our application to know how to apply differently next time.

- Look at end-of-year purchases.
- Michael Dunlop will be on campus soon. Information is being forwarded to him.
- Tim wants to visit the Mechanized Harvesting program in Stratton with Leah. Leah may tie this trip with another she is taking for AHEC: Governor's task force for opioid abuse on Monday.

2019

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