

## Cabinet Meeting 6/10/2019

Attending: Tim, Sue, Mike, Beth, Barry, Bill, Edward, Leah

President Crowley— Who's going to Dirigo and where are they staying? Figure it out this week. What are System expectations?

- Presidents had a conference call on Friday and focus was on the faculty contract negotiations, which are progressing.
- Budget is at the legislature—3.35% increase for next year in workforce development. The rest is unclear.
- Met with Patrick Wiley at YC and the Water Treatment lab in Wells is nearly ready to go. President Knapp (interim) is all set and we're ready to run first class in August.
- Michael Dunlop will be on campus tomorrow...no start date yet. Beth says his basic set-up needs are complete. for office, etc. **Will determine equipment needs.**
- Mrs. Smith will be on campus today. Final funding for the Commons will likely be committed today. The architect is working with a \$3million contract.
- Jessica Lahey is hired for fulltime nursing faculty position.

Barry--Lee Griffin will start July 22 as Facility Manager. **Will put out a memo to staff about his hiring. Barry will draw up list of priorities.**

- **President Crowley will put out information on the four new hires to the rest of the staff working with Beth.**

Barry--Harriman and interior designer and will go with option 5 (gym) with change of wall color. A&L will begin ceiling asap. Punch list regarding lockers on Friday.

President Crowley— New Learning Management System will be purchased: T2L. Tim will meet with department chairs this week and explain with JR. Not sure how it will be rolled out or when. Should be no cost and training might happen here early in the fall semester. Custom programs are necessary for it to work with Jenzabar and System is paying for that.

Bill—Vacations have started and several are out. Glitches in Clearinghouse report regarding summer starts.

- EX will become J-1 on what date? Barry says implementation might be the end of July—really only a name change. May put off the J-1 upgrade and go to latest version of EX which is the same functionality level as J-1.

Edward—Leah and Edward met with Twin Rivers on Thursday and will have an extensive 3-year training program worth \$3-4 hundred thousand/year. Hoping for Quality Center funding and we will help with their application. They have 464 mill employees and would like training for all. A lot of soft skills training needed, details of training are yet to be defined. Focused on industrial electronics controls and millwright industrial maintenance mechanics. Mostly concentrated on 75 employees to take the training in multiple rounds in Madawaska. Dr. Al Martin was on hand for the meeting. **Leah says they will be back on June 20 to help Twin Rivers with application and to complete proposal.** 60-40 split between current adjunct faculty and experts from outside for advanced hydraulics pieces.

- We met the deadline for application of Alford Workforce Development funding. We applied for welding and welding trainer and phlebotomy trainer (train a trainer).

Mike—Finance committee will meet on Thursday.

- Leah is promising to spend money by the end of June. At least \$6000 to spend and another round of medical students will be here on June 17; money must be spent on students not equipment. UNE money and invoices need to go out.
- Health Services RFP closes today.
- Aramark supplemental contract has been sent to Amy Homens.
- Sheet metal may have interested parties in some of the brakes.
- Variance reports are due to the System Thursday.
- Mike will be out Thursday and Friday.
- Financial aid testing on campus on Monday and Tuesday, June 17-18. External auditors.

Leah—beginning of McCain Foods front-end loader training. Ten people in each of four groups. Behind Automotive shop, moving dirt—Bob Rice is the instructor. Another session on Thursday of this week and two sessions next week. Insurance through Acadia is all set.

- Logging is starting on 24<sup>th</sup> in classroom in the woods of Stratton for first two weeks. Program is full (15 and 5 are from the County); 37 didn't get in. Instructors are the same as last time. Leah is on vacation today and tomorrow. Any publicity on the start of program? President Crowley wants photos to put out a release; Leah will get this together with help from CM. Barry says instructors need safety training/medical documentation. Do they meet all the OSHA requirements...they will need OSHA card. Leah will get Barry the documentation.

Beth—Should have English and ASC positions ready to post this week.

- Linda Mastro wants to make sure her student staff is compliant regarding immunizations, documentation...she is pulling that info together.

Tim—Nursing faculty is working on self-study with the help of a consultant. Angela has completed a draft.

- Discussions with department chairs are underway regarding moving the Academic Success Center upstairs to room 218. Most students need help around science and math and this move would fit the need. Test Center could be moved into the library. Classes in 218 could move into 214 with some technology adjustments. Any thoughts, please let Tim know by the end of the week so that a change would be ready by fall semester.
- Lifeflight will be on campus tomorrow with two physicians and will talk about critical care transport. Discussions will focus on possibly building a critical care effort at NM; offering training. Held meeting three weeks ago with legislators and hospital administrators in Augusta. We need to be ready for this possibility.
- President Crowley will talk to Mrs. Smith this afternoon re: remainder of funding for Reed Commons. If she wants to entertain more ideas, President Crowley will discuss in general the possibility of a solar energy project and endowment to support student work study. He will not discuss dollar amounts.
- President Crowley plans to be at Dirigo on Wednesday, Wednesday night and part of Thursday, Friday morning.

Barry will be out next week and the week after. President Crowley will be off June 27 through July 5 or 6.

