

Safety Committee Minutes

February 20, 2019

Third Floor Conference Room

Attendees: Jon Blanchard, Courtney Cyr-recorder, Peter Goheen, Barry Ingraham, Tom Richard, Mike Williams

Absent: Pam Buck, Bob Collins, Tim Crowley, Fred Doody, Bill Egeler, Andrew Gagnon, Beth Hummel, Lori Keith, Dottie Martin, Rob Ottaviano, Bob Rice, Trena Soucy, Rick Taggett, Shari Ward

- I. Review minutes of January 16, 2019 meeting
 - a. In addition to contracted custodians calling 911 they should also notify security
 - i. With the recent phone upgrade any call made from campus to 911 automatically sends a notification to security, Barry, and Robert
 - b. Someone spoofed one of our phone numbers February 19 and called 911
 - c. Minutes were accepted and approved

New Business

- II. Incident reports since January 16, 2019 meeting (Mike)
 - a. One employee incident
 - i. Custodian twisted knee while scraping snow
- III. Facilities update (Barry)
 - a. Gym Locker Room Renovation
 - i. Construction has started
 - ii. Hoping to have bulk of the demolition done by end of next week
 - iii. Path in the hallway will probably remain there throughout the project
 - iv. Contractor was informed to not block the canopy entrance
 - v. Will be starting to jack hammer and saw next week
 - b. Diesel IAQ
 - i. Bond project
 - 1. Study completed in 2013 by Allied Engineering
 - ii. Allied Engineering will be getting their proposal to Barry
 - c. Andrews Windows & Doors
 - i. Originally started in 2011
 - ii. Will go out to bid next week
 - iii. Construction will start after graduation
 - iv. Will take Andrews out of commission for the summer
 - v. Will remove mag locks and install crash bars

Old Business

- IV. Action Item review
 - a. Item 5 defining workers comp claim
 - i. If lost time incident or putting someone on light duty then we have to report it

- ii. If hurt today and was out today, but came in tomorrow, then doesn't count as a lost time incident
- b. Item 7 chemical hygiene plan
 - i. Discuss with SafetyWorks

Round Table

- V. Security received a call from Aroostook Band of Micmacs regarding an incident that occurred on campus
 - a. A vehicle passed the Little Feathers bus while it was stopped and had lights flashing
 - b. They stated next time they will have to pursue this with the police
 - c. This is not something the college will be held responsible for, it will be the individual who is responsible
 - d. Possibly put an email out from the Safety Committee to the college reminding them that there are buses on campus from time to time
- VI. Roof snow removal
 - a. Powers Roofing cleaned the areas we were concerned about
- VII. Good job on walkways and plowing

Next meeting: Wednesday, March 20th at 1:00 p.m., Third Floor Conference Room