

Cabinet meeting

9/17/2018

Attending: Tim, Sue, Mike, Bill, Dottie

Tim--Steve Richard (University Trustee) spoke to the University Trustees suggesting the University collaborate with NMCC regarding the nursing program.

- Minutes to last week's meeting approved and posted.
- Rotary is on campus today and Tim will be talking about the bond in November. Of the \$15 million for the Community College System, NM would get \$1.16M. Funds would go to diesel lab, dorm window retrofit and other infrastructure. Rotary will tour the Water Treatment Technology lab and if time, nursing sim lab.
- Today—meeting in the Conference Center, Health care groups, hospital CEOs will be on campus meeting regarding a health services survey for northern Maine.
- 2:00 Department chairs will meet—they have been invited to go to Board of Trustees dinner at Hampton Inn. Cabinet is invited, as well. LPN proposal will be presented again and for the curriculum committee. Will let chairs know of plan for Kelly White to have short-term contract. He will do a SWOT analysis regarding hybrid and online instruction. Two-month period to complete.
- Planning Thursday faculty meeting at noon to discuss curriculum and Board visit. Engage instructors across departments.
- Wednesday Tim will be out but available by phone.
- Thursday is final Sturdivant Island Tuna Tournament check distribution (at CM)...Tim will go and be back Friday morning.
- Logging operations graduation went well. Leah did a great job organizing. Do we do another session in western Maine? PLC will meet with Dan Belyea. Cost per student is high and System will decide what to do next. All but one student have job offers. Student speaker was exceptionally well spoken. Dottie will try to get the recording from WAGM for further use. Leah Buck received bouquet of flowers from parents who were very happy their son had found his niche in logging...Leah helped a lot.
- 15-passenger van will be traded out for minivan and new plow truck for maintenance personnel. Vehicles will go back today.
- General Advisory Council will be meeting tomorrow. Council is increased to 17 members. Will talk about growing services in southern Aroostook, LPN program, and bond issue.
- Lots of information is getting out on WAGM...all good.
- Purchasing of furniture for sim center is complete...just waiting for delivery. Vendor says it has been shipped.
- Loren Gordon and Dean Duplessis will take care of finishing water treatment lab. Bob Collins has helped. Ten water district directors will be here on Wednesday.
- Janet Sorter wants to discuss LPN certificate proposal.

Mike—Mary Cornelio wants to know where to charge \$2500 for professional development for every instructor in nursing. Not a guaranteed amount. Should talk to chairs about this to make sure there is an understanding.

- NMCC Foundation meeting scheduled for this Wednesday morning, 9/19.
- Wednesday afternoon, Mike will go to Housing Authority work meeting.

Dottie—October 19-20 TAMC Health Fair in gym. Nursing, EMS and med assist students will be participating. Final planning meeting today.

- Water district directors will be here Wednesday for regular meeting and tour of lab. They are looking at scholarship funds for students. We want to encourage them to set up an endowed fund.
- Maine State Board of Nursing will hear LPN proposal this Wednesday-Thursday. Dottie will check to see if we have anyone from this area on the Board.
- Dottie met with Auto body alumni class of 1973 for reunion on Saturday. Dave Guerrette set it up. She will request photos. Some now own their own auto collision businesses.
- Barry and Dottie are checking on parking for the trustees. Temporary parking passes will be distributed Tuesday morning to park anywhere to avoid ticketing.
- Open House October 12—Morning will be busy. Ribbon cutting for Allied Health Simulation Center at 1:30. Water Treatment lab ribbon cutting is at 2:30. Alumni Organization is having annual dinner/meeting that evening.

Bill—Kent Demerchant will take Perkin's position, support councilor beginning October 1.

- Discussion of spring schedule will start soon.
- Enrollment—Tim needs by end of this week. System snapshot will likely be end of this week.

Tim—Safety committee will meet Wednesday. Alertus Messaging will be put before the committee before finalizing. We need buttons for Alertus likely in student affairs, security office, and third floor—regarding evacuate or stay in place. Would like to have this ability on mobile app. Will press staff to complete safety training.

- WBRC had bid on gym design but too high. Will talk today regarding the design work on the locker rooms only. May go out to bid again for gym. Mrs. Smith has been informed.
- Faith leaders will meet on Friday regarding their role bringing Puerto Ricans to our community.
- Bill Ashby (recruiter) ready to go to Hartford to meet with Catholic Charities and PR who have been identified as potentially interested in moving here. He will need Catholic Charities contacts.
- Tim talked to Congressional Delegation representatives regarding our effort to reach out to Puerto Ricans and about air transport.

Mike--locked in partial order of fuel oil. Ordered 25,000 gallons (not quite half of what we need) with market price \$2.52/gallon. If it drops at beginning of the year, then will lock in the rest of the season.

Tim--will meet with Mike and Barry about campus master plan perhaps Friday.