

## Cabinet Meeting

10/15/2018 9:30 a.m.

Attending: Tim, Barry, Beth, Mike, Dottie, Bill, Sue

Tim—Got response from President Rice regarding Houlton Higher Education Center. Mike is confused by their response—they seem to be offering Joe's services rather than answering our technology needs. Tim's not sure NM has to be at the Houlton Center in the current situation. Could have connection with High School or Technology Center with Houlton Adult Ed. Wants a direction from the cabinet by the end of the week. Bill thinks there is potential to grow in the non-traditional-age student area but not so much with the traditional high school students because of university involvement in Houlton. There are restrictions for us at the Center so we should step out. Tim wants to keep the nursing students at the hospital and high school. May give 90-day notice by the end of the week that we are leaving the Higher Education Center.

- Bond issue—Concerned about lack of activity, advertising isn't visible. Will find visible areas to post signs in the community. Two mailings will go out by the Citizens for Higher Education. Tim is presenting to Rotary and advisory groups. Dottie will talk to Helen about where material can appear without violating lobbying laws.
- We need to do a RAVE alert. We will give community a heads up. Dottie will remind everyone to sign up. Tim and Sue will come up with date to run it at 2 p.m.
- Summer and winter schedule will be discussed today. Adjunct availability schedule will be needed.

Mike—First variance report is due to System today. We look O.K...expenses were under budget.

- Foundation Finance committee and Executive meetings this week.
- We will not receive SHAPE award this year due to incident rates. We might be able to do a better job of managing it. Trips, falls, strains and repeats of incidents with custodial and maintenance employees.

Barry--Gym renovation committee went well. They have good direction and first draft floor plan will be ready this week.

- Generator project will go out to bid this week along with lighting project.
- Starting construction of canopy then moving to 4-way intersection—should be done in two weeks.
- Snow removal RFP needs to be put out to bid.
- Signing contract with Securitas this week. We will check with UMPI, TAMC and others who might use their service. Securitas isn't covering all the hours we need.
- RFPs for the elevator and fire extinguishers.
- Bids are out for the technology in room 208.

Edward Wright—NSF Advanced Technological Education grant (collaborative agreement between NM and Bangor High School and the University of Maine) is due today at 5 p.m. Grant for \$647,000. 3-6

months before we know about award. Looking for funding June 1<sup>st</sup>. Dottie asked about the Quality Center regarding LPN.

Dottie—Investing in Innovation applications are due this Friday. Foundation Dinner is next month—need discussion on awards. Possibly 2 new Board members.

- TAMC Health Fair is this weekend in the NM gym. Students from nursing, med assist and EMS will participate. Bond info will be available to distribute for this event.

Beth—Administrative Coordinator position can be posted.

Tim—Mary Smith will be here the week of October 23<sup>rd</sup>. UMPI will recognize her for a 1 million dollar donation for the agriculture program. She will want to see the Water Treatment area and should show her the plans for the gym.

Bill—Campus crime and security report will be ready this week.

- Dean's of Students meet tomorrow, Bill will join by phone.
- Bill thanked everyone for work on Open House. We had some early admissions that day. Dottie said Alumni dinner was great.

Tim wants an all-staff meeting soon...needs date.

- We need a NMGI agenda. We will discuss the Hartford trip and who can help fund it.
- SAD 1 is working on construction project; this is a community decision and NM will not take a position.
- Tim will leave later this afternoon for Maine Community Foundation meeting tomorrow.