

Cabinet Meeting 1/28/2019

Attending: Tim, Beth, Bill, Edward, Dottie, Mike, Leah, Sue

President Crowley--Summer schedule—we will plan for three blocks in the summer. Meeting with department chairs today on this idea.

- Thursday noon, employee meeting in the library regarding accreditation—Dave Raymond and Eric Pelkey will make presentation on results. Other updates/items to be presented. President Crowley is chairing an accreditation team next year (April) regarding a College in Massachusetts.
- Several job searches underway—Fred Doody, Academic Dean, Academic Success Center director, Water Treatment and nursing positions. Met with nursing faculty last week to discuss workload and will be ready to send proposal to faculty management group soon.
- Conference call meeting this afternoon regarding water treatment for York County Community College and setting up lab for that campus. York County will make the purchase of equipment and put it in place, we will reimburse them.
- President's Council last week requested all campus strategic plans. At this meeting, President Crowley spoke about the collaboration between our System and the University is not helping MCCS enough. Will speak more about it at next President's Council meeting.

Mike—Dean of Finance conference call tomorrow afternoon. RFP's are being issued for Foundation investment firm and Food service firm.

Dottie—Tax letters to donors. Video production on Thursday and Friday.

- Totally Trades planning.
- North Country conference for utilities and water companies throughout Maine—April 23-25 in the gym 30 vendors will attend. CTE students will be invited. We have opening session, Dottie will find out how much time we have to present info on our Water program.
- Marketing and Communications committee met last week.
- National Science Foundation proposal may be delayed by a month due to government shutdown.

Edward—Waiting for Madigan Estates to see if they have any sponsored LPN students. He believes we should get 16 students.

- Not sure how to post instructors' position—one full-time or two part-time positions.
- Robotics—Dean Duplessis an idea for an innovation fund project—a robotic arm to work with his HASS machine.
- Waiting to hear from Porvair in Caribou regarding application. Ed will send budget to President Crowley.

Bill—Johnna is back to work part time.

- Will have follow-up meeting with Jason Powers from UMPI/UMFK regarding recruiting our students specifically those who are ready to graduate or who have graduated. Need to formalize process.
- Talked to Dave Raymond who says we need more adjunct faculty for summer sessions. We should put out ads for this.
- Need to have discussion (with department chairs) regarding automated grade warning notices to students to cut down on duplication and paperwork.
- Dave Wyman is looking at course needs analysis on individual students. Might be ready this afternoon.
- We have 16 weeks in summer due to early graduation. Suggestion for a 2-week intensive May term especially for some of the seniors.

Leah traveling to Augusta next week for Dean's meeting.

- Twin Rivers meeting last week regarding potential Quality Centers project on industrial electrical millwright.
- Trauma Nurse Core course February 8-11. AJ and Dennis Bouchard will be the leaders. Contracted program first for TAMC then will be repeated for Cary in April.
- Budget is approved for logging program in the western part of state. Working on development plan and MOA should be signed soon.
- CDL recruitment begins this week for program start in March.
- AHEC project for UNE students will begin March 11-14. Six medical students and four social worker students will be here for the Rural Health Emersion.

Beth—Big payroll processing week.

Tim--Conversation with Superintendent in Houlton. Talked about revenues and expenses at Houlton Higher Education Center. Spoke to University to let them know were leaving the Center by the end of this semester unless situation changes—they may come up with a new plan by the end of February. School department in Houlton has new building to move programs in.

- Northern Maine Growth Initiative—Family decided not to come. We will continue to move forward. Hoping for grant from Maine Community Foundation.
- Thursday staff meeting to discuss accreditation report-We should invite students who helped with the accreditation (sat with the team) to attend meeting.
- After discussion with Paul Towle of the Aroostook Partnership regarding perceived need for electricians, Paul is sending note to all businesses inviting them to come to NM to explain what they need. Better that this information be delivered directly to us than to go through AP.
- We will have discussions regarding fall enrollment and how we count students— it's possible not all of our activity is being counted.
- Upcoming activities--System Scholarship---Student of the Year and PTK.