

Cabinet Meeting 2/11/2019

Attending: Tim, Beth, Bill, Edward, Dottie, Sue, Mike, Barry

President Crowley—Discussion of President's council agenda—President Daigler is changing things up—First ½ hour is for presidents only. We would like to get President Daigler to our campus during the water treatment conference. The governor's proposed budget is out and looking at a possible 3-4% increase in year one.

- Executive Director of LifeFlight will be on campus today.
- Angela Buck will assume the Nursing Department chair position on an interim basis as of today. Mary Cornelio will be on a leave of absence through the end of the semester. We may be looking for an extension for the nursing accreditation.
- Water Treatment position ad has been revised. Pat Wiley and others will be asked to finish setting up our lab, the one in Wells and the curriculum—Pam Buck is in charge of this.
- Discussion with department chairs today regarding what the System wants to do with mathematics. What's the role of developmental math?
- President Crowley and Dave Daigler will meet with Mrs. Smith in California next week during ATD trip.

Barry—Data Center generator should be delivered in a month.

- Mailman trades waiting for light posts and fixtures. Will be installed in the spring.
- Gym locker room project bids are due tomorrow. Pre-construction meeting scheduled for February 27.
- ID card and access control RFP is out. May re-do the old access control system so that it's more integrated. Would include student id, College Store, etc.
- Second phase of design of gym project, Robert Kervin...looks like it will be less expensive than first told. Checking on need for sprinkler system.
- Draft of schedule for bond issue projects is done: Christie 2nd floor, Diesel indoor air quality, and Andrews Hall window replacement.
- Vulnerability assessment for IT. We need to look at restricted data and determining required policies.
- Facility Manager position is posted.
- Air emissions reports are due at the first of the year.
- License amendment for generator.
- Maintenance is working on room 208 today. Should be ready directly after our break. We will invite MMG to come see the improvements; photo op.
- Deans meeting—Document management system regarding retention. Will have a chance to look at demo.
- Dottie—Workforce video should be done in a week. Working on job fair: Designing poster/"napkin holder cards" and press release is prepared, waiting on categories from Ruth.
- Foundation fund statements are being sent out to donors.
- Student Nurses Association will have a conference. Scheduled for Saturday, March 23. Will have local healthcare employers and speakers.
- Meeting with Alumni and Friends tonight. Group to work on planning of activities.
- Will discuss Title 3 with Tim and Bill.
- First meeting to begin planning for annual golf tournament
- Foundation Executive Committee meeting on Wednesday, February 27.

Edward—Waiting for approval for Porvair from Dan. They need quality training. Safety training for OSHA. 200 hours of training worth \$50,000. 6-month time frame,

- LPN-drafted positions. Internal review of candidates.
- Had meeting with Columbia Forest Products.
- Referral from MMG regarding coding. There is a shortage of people who can program.

Bill—PTK induction is scheduled for Wednesday night.

- High anxiety among students across the board, finances are big issue.
- Bring College to Me

Tim—As per Mary Smith request, we will need to have discussion with the Health Center and Wellness Center to see how they can work together to build programs around health and nutrition.

Mike—closing January books. Looking good on expenses but we need to be careful.

- March will be a hard close and then projection to year end.
- Working on next year's budget.
- Prebid conference last Friday on food service, but only Aramark attended.
- Foundation RFP for investment services—proposals due back on February 28.

President Crowley- People retiring, etc., what should we do to thank them?

- Plans to leave tomorrow afternoon for President's Council. Will watch weather.
- He has reached out to Governor Mills to speak at graduation. Should have an answer next week.