

Cabinet Meeting 12/17/2018

Attending: Tim, Barry, Beth, Bill, Edward, Dottie, Sue, Mike, Leah

Tim--Thanks to Griffin for making a video with the Admissions staff on Facebook.

Edward is going to Houlton this week to talk about the LPN program.

We are part of review team regarding building a new school in the St. John Valley. K—16.

Prepared a letter for President Langhauser regarding getting out of Houlton Higher Education Center contract. President L. wants to talk about it before it is sent to UMPI. Houlton Adult Ed is ready to house our programs there.

Dottie please drop a note to Joanne and Trudy (ATD) regarding finding an expert to come to campus to talk about badging.

Mike—Foundation Executive Committee meeting is Wednesday morning.

ECMC onboarding meeting is tomorrow: default management kick-off meeting for implementation.

First load of pellets from Northeast have been delivered, not such good quality.

Tim—Wants to talk to Foundation about paying for on-campus housing for Puerto Rican family from CT. If they are employed here (perhaps custodial) or if one becomes a student, there is a precedent for living on campus. Bill says the charges need to be assessed.

Barry-Building controls for Washington and Penobscot will be underway this week and planned to be complete this week. President Crowley says start in Washington Hall.

Upgrade for EX will be done before the end of the year.

Generator project pad is done and now the conduit work. Power outage will need to happen at some point. An upgrade will allow the generator to run for 48 hours without adding fuel.

Gym project nearly all the drawings and specs are complete.

Medical Coding classroom 105 is coming along. All the furniture is here except for tables, which are expected Wednesday. Painting is done, cleaning takes place tomorrow. Should be nearly done by the end of the week.

Dottie-Aug. 8 will be the date for next golf tournament.

New scholarship info will be added to website. Also working on MOUs to get them up to date.

Spring flyer is ready to advertise courses for newspaper insert for next week. This will also be available in PDF format. No non-credit courses are included, but can be included in PDF version—Leah will provide information.

Leah—Completed MOA for CDL and sent to Dan Belyea. This would sponsor six students in January and six in March for CDL and purchase of equipment.

AHEC contract and budget should be ready by tomorrow. AHEC and supplemental brings in \$105K and FAME brings in \$25K. FAME money will go to support of UNE students in March, June and July. Supplemental money goes to overdose issues and getting speakers on campus.

Beth—Card for Paul Lajoie is circulating and will be finished at noon.

Ed--Going to Houlton Thursday regarding LPN admission's packet.

Porvair—expecting a signed application today.

Will look into Oil burner class after the New Year.

TAMC signed contract—they want about 36 hours in sim center. Sims have already been designed.

We have potential PLC project for Twin Rivers. Tim would like a tour there with Todd and Chuck.

Bill—Pleased that most of the grades are in. Ten students will be staying on campus through break. About 70 students that were here last semester haven't registered for the spring but most of them have holds or other issues. About 6200 credit hours so far—74 hundred were budgeted.

68-69 will be in housing—74 were budgeted. Bill feels we will be close.

Sue—Last week we asked the faith community to help set up the Puerto Rican family with basics. All of the requested items were fulfilled within 12 hours.

UMPI will visit this week regarding collaboration on courses and having presence on campus to discuss with our students how to transfer to UMPI for further degree.

Tim will talk to Mrs. Smith on Wednesday likely regarding a committee to work on wellness efforts. She wants to work with committee designing something to support wellness of those on campus and in community.

Ad will be in paper regarding automotive instructor. Ryan Bugbee is going back to business sector and won't be here next semester. Adjunct may have some interest in working fulltime.

System office will hopefully set up administrative day and it will be set today. President Langhauser will be invited to come and talk about strategic plan.

New Student orientation is scheduled for January 8.