

## Cabinet Meeting 2/4/2019

Attending: Tim, Beth, Bill, Dottie, Sue, Mike

Tim--Summer session will begin directly after graduation to help our students get credits they need.

- Houlton school department is looking at facilities to see if they have the room to work with us. Meanwhile, UMPI says it will have a new plan for us by the end of February.
- We can run the Nursing program in Houlton with two adjuncts.
- Discussion of nursing workload...Dottie will check with CM to see how they work it.
- Conversation with the Executive Committee of the System Board today regarding Mary Smith proposal of teaching kitchen—possible \$3M project. Might include Culinary Arts program and work with EM or KV.
- Aroostook Partnership will meet in Augusta...Legislative Day at the Legislature tomorrow. Sue will represent NM and the Northern Maine Growth Initiative. Tim will be going to the Fort Kent Lion's Club tomorrow night.

Mike—Food Service RFP and Foundation investment management RFP is out. Pre-bid conference for food service will take place Friday. Subcommittee will meet on Wednesday to determine must-have items. This bid may be impacted by Mary Smith proposal. Will also ask for point-of-sale capability.

- Deans of Finance call and discussion was that the 2020 budget include proposed policy to budget 50% of depreciation to spend on capital from Fund 1 and 2. They also want campuses to spend 120% of depreciation in every year from other sources (including 50%); could include donations, Fund 7. This would be very difficult. Other campuses are likely facing the same issue. The Board is very concerned about deferred maintenance overall.

Sue—Needs signatures from Jeff Pangburn (Foundation chair) for the NMGI grant application. Dottie will contact him so we can get this.

Bill—Follow up meeting with Jason Towers scheduled for next Thursday.

- Flu is rampant--Please stay home for 24 hours symptom free before returning.
- Title 3 waiver application-- Bill, Tim and Dottie will discuss.
- Involved in long-term longitudinal study with the Dept. of Education on post-secondary education success. All community colleges in Maine are participating. Dave is gathering a lot of data regarding student success to go to the Department. They are trying to see if there is a link between financial aid and student success.
- Think we have UM block transfer agreement automated.

Beth-Custodian 3 position has been posted internally.

- Working on job description for facilities manager. May require further supervisory skills.
- Will re-post Water treatment instructor position with revisions in qualifications.
- Two part-time adjuncts will be hired for the LPN program in Houlton.

Tim—Regarding Water Treatment in York County: Patrick Wiley will help through an hourly contract to set up equipment at YCCC. The hope is to run classes from there this summer. JR will work with John Belyea to get syllabi together for next semester wastewater classes.

Dottie--North Country Conference: NM will do opening session. Ask President Daigler to come for that conference. Also wants to intro him to Rotary and NM employees. President Daigler wants to meet Mary Smith as well either here or on the west coast.

Tim--Academic Dean position has nine or so applicants— in order to shorten process and be more effective, Tim will look at all of them, then find 3-4 to discuss with Department chairs and invite for interviews.