

Cabinet Meeting 11/5/2018

Attending: Tim, Barry, Beth, Mike, Dottie, Bill, Edward, Sue, Leah Buck

Tim—Quality Center Projects: Mechanized Logging program. Where and when will this continue? Will meet with Dan and Dana on the 20th and a budget is the first step.

- Leah B--CDL project—six seats in January and 6 in March that are funded by Quality Centers plus \$24,000 in equipment. Most recent budget should be accepted this week.
- Edward met with Porvair. This project with NMCC and should be fully funded. 80-hour block of training over a period of a few months. Training on site at Porvair, couple of days a week, 2-3 hours at a time. They want to start January-February. Application will go in next week.
- Tim will meet with the advisory group in Houlton regarding LPN program and will lay out the budget. Tim spoke with Madigan Estates. Application can be done in next week or so.
- Leah says Twin Rivers will be the next big project. This will be long-term training. They want industrial electrical, millwright and miscellaneous training. Have just started the conversation. Application will be ready January/February. Tim says please move projects as quickly as possible.
- Leah mentioned industrial electrical group with McCains, Huber, Columbia Forest Products who want industrial mechanical maintenance. Rockwell would do the training and that cost came in at about \$150,000. Leah wants to combine this project with Twin Rivers. Tim says please keep a current list of all the projects, and status.

Tim--We need to learn about badging—going into a trade without an Associate's degree or certificate. Non-credit training program that puts people to work. CM and EM have been running a pilot project on this. We will ask someone from the System to explain and to determine our position.

- Achieving the Dream—Coaches are due back in spring. Wants to meet with committee about what we want to accomplish this year. Ask our coach to send all info about our work (including advising manual) to Janet Sorter and the President of ATD.

NMGI—Had a good visit to Hartford to meet Puerto Rican families and they want to come up and visit college and community. 2-3 day visit is being arranged. Checking on campus housing. Tim has communicated with employers around Industrial Park regarding job openings. Three out of six are currently looking for laborers. Looks like this opportunity will bring families and students.

Barry--Snow removal—McGillan was low bid for both walkways and roadways.

- County Electric was low bidder for generator. Barry will meet with them.

- RFP for access control still working on it.
- Wednesday Barry will meet with an engineer from Honeywell regarding HV units for nursing to see what retrofits are necessary.
- Restricted data—Info needs to be encrypted for notebooks and on campus files.
- Moving forward to get building heating controls for Penobscot and Washington halls.

Tim-- Mrs. Smith committed \$165,000 for Trauma Hal (simulator) for EMS and extra funding will be used for design work on air conditioning for static lab so we can utilize in the summer.

Mike--Foundation dinner Thursday night.

- Wants to keep track of what it costs to operate Sim Center. This may be a new budget center next year.

Beth--Flexible spending notice will come out this week, on-line option is available now.

- Working on Employee Recognition luncheon—tentative date November 20.

Tim--Should we close for part of the day Wednesday before Thanksgiving? System will make a decision.

Leah—New contracts coming out for AHEC. Regular and supplemental for substance abuse disorder training will be \$105,000 and FAME will be \$25,000. AHEC has gone in a new direction—mostly for rural health rotations for AHEC Scholars. Medical students, PA, pharmacy students etc. in cohorts of 12 (plus 2 instructors) will come to Aroostook. Visiting for a week in March, May and June. Unsure of accommodations at this time. Will work with clinics, schools, geriatric population.

- Survivor Camp is done and now will become a partnership with local hospitals—a grade 9-12 health careers academy. Including job shadows, specialty weekends with hospitals. Hospitals will use funds traditionally spent on Survivor Camp for scholarship support.
- Stop the Bleed program training project through AHEC Maine—asking AJ to become a certified instructor. Hoping for a cohort of instructors; simple one-hour training to teach people about the use of tourniquets. Especially important in mass casualty situations.
- First responders for Mapleton Fire Department flight and critical care.
- Project ECHO Geriatrics complications workshop all on-line. Eight participants from County.
- We are partnering with the Maine Medical Association—Motivational interviewing and drug awareness on December 8. Suicide prevention and non-suicidal self-injury training on January 18. Medical providers will get CME here rather than travel.

Bill—Registration—90 students. Please encourage students to register.

- Will be going to MELMAC Foundation middle of this week for presentation of Gas for Class.
- Will go to jury duty for month of November.
- Mike will send list to Bill regarding AR holds.

Dottie—Meeting of Foundation Board, reception, dinner and four speakers (three students and one alum) on Thursday night.

- Investing in Innovation committee is done work. Three awards. Committee visited the sites of those applying.
- Festival of Trees—we will have a tree, plus toy box for “auction”. Dottie will send out notice to see if people might want to contribute to the toy box. And Frank Pytlak has contributed a toboggan. Reception for tree sponsors and NM employees Thursday afternoon of the Festival 5-7:00. An earlier reception for special needs children and adults will be held. They have 65 trees.

Tim—Will meet with department chairs this afternoon to talk about registration.

- Faculty to Industry project—Project is to ensure that faculty is tied more closely to industry when not teaching. We highlighted three faculty (Angela Buck, Dean Duplessis; Bob Collins) and what they do outside of the classroom to aid their curriculum. We hope this indicates we need support/funding behind this effort.
- Department of Labor- Will check out space on campus since department’s contract at the Career Center will expire in 2020. If department was housed here they would be bringing people to campus who are looking for new careers...their work would dovetail with what we do. KV and Washington already do this.
- Next week Tim will be making presentation to NEASC about self-study and our report—final step toward accreditation. Dave Raymond will also go.
- Encouraged everyone to get out and vote. Trade and Tech advisory committee meets tonight...Tim will go to present how we would benefit. Getting positive response.
- Tim will be off campus for 3 days T-W-Th next week. Board of Trustees, Presidents Council meeting and NEASC meeting.