

## Cabinet Meeting 10/29/2018

Attending: Tim, Barry, Mike, Dottie, Bill, Edward, Sue

President Crowley--We need to ramp up info on the bond issue. Handed out the op-ed. 2013 was the last time MCCS received bond funding. (Bill verified this). Maybe that should be included in the piece. Should the op-ed come from the former chairs of the Foundation Board? Showed the video from Tim. Dottie says put it on campus monitors and good for social media. Tim asked for thoughts on this.

- Spring schedule is ready to go. Seniors and other internal students first. By the middle of next week, put it out to the public, fliers, inserts, newspapers.
- Quality Center projects under development. Asking for meeting in Houlton this week regarding the LPN program, would like to run it at HRH.
- CDL project application is not written yet but a budget has been done.
- Ed Wright is working on a Quality Center project with Porvair in Caribou, curriculum development.

Mike—Sim lab language—they need CCT training at TAMC.

- Will be buying electric car on Wednesday.
- Business advisory group meets tomorrow noon.
- Will be putting out RFP for food services soon to get ahead of it. (Expires next summer)
- Working on an RFP for Foundation investment advisors.

Dottie: Working on Foundation dinner. Has draft of the annual meeting.

Barry: Generator project bids will be back by 31<sup>st</sup>. Completion will take 10-15 weeks. Diesel type was chosen.

- Mailman exterior lighting and cameras is out to bid on Wednesday. Completion will take longer than first expected. President Crowley asked that the Safety committee is kept up to date.
- Engineers for the gym locker rooms will be on-site this week.
- New sander for the big truck and another will be installed this week.
- There has been some shifting between the two sections of Christie Building. Barry is looking into having an engineer do an inspection to be safe.
- Snow removal bids should be in this week.
- Password changes are happening. In the near future, we will have to change every 60 days.

- Metal on the rear entrance of Christie will be erected on Saturday.
- Will be putting out an RFP on Access Control to get information on systems, options and pricing.
- Penobscot Hall 1012 needs renovation for family housing. Few fire code issues, electrical.

Ed—Cary Medical may want to contract with us regarding sim center—about 136 hours. Will be getting back in touch with them ASAP. TAMC and Cary have noted that Pediatric Advanced Life Support and Advanced Cardiac Life Support are the most commonly needed annually for certification/re-certification for nurses and emergency staff. These may be in first round of contracts with the Sim Center.

- Twin Rivers wants millwright program; McCains, Huber and Irving all have similar concerns along with need for PLC training. Twin Rivers is looking at an Apprenticeship program to hire 15 new employees and train them. We can put a program together but where are the students? How do we respond? Ed and Leah are working on this.

Bill—Reported an increasing number of Attendance Failures this semester. Worried we may lose more students due to poor academic performance than predicted after the fall semester.

- Nov. 16<sup>th</sup> is last day for students to drop a class without academic penalty.
- Bill and Johna will be attending a follow-up meeting with MELMAC regarding 'Gas for Class' demonstration grant. Very positive results thus far.
- Johna will be attending the MaineSpark training (Statewide Adult Promise Navigator Training) next week (representing NMCC) at UMO. Bill can't attend as planned due to Jury Duty.

President Crowley--Mrs. Smith is interested in Diesel lab, NMGI. Expecting a call later this week. She's interested in continuing to help the College.

- President's Council meets this afternoon. ATD will be main topic.
- NM agreed to participate in pilot project regarding technology work outside the classroom and how it relates to classroom. Bob Collins and Dean Duplessis are participating.