

## **Safety Committee Minutes**

**August 16, 2017**

### **Third Floor Conference Room**

Attendees: Jon Blanchard, Peter Goheen, Beth Hummel, Barry Ingraham, Tom Richard, Mike Williams, Courtney Cyr-recorder

Absent: Pam Buck, Bob Collins, Tim Crowley, Fred Doody, Bill Egeler, George Gartley, Lori Keith, Dottie Martin, Rob Ottaviano, Bob Rice, Rick Taggett, Gregory Thompson

#### **I. Review minutes of July 19, 2017**

- a. Motion was made to accept the minutes
- b. Motion was seconded
- c. Minutes were approved

#### **New Business**

##### **II. Incident Reports**

- a. No incidents have occurred since the July Safety Committee meeting

##### **III. New Safety Training Format/Process for New Academic Year**

- a. The first in person MEMIC safety training went well
- b. Next safety training will be provided Thursday, August 24, primarily for faculty
  - i. Anyone who missed the first training can also attend this one
- c. Currently Courtney Cyr is recording offline trainings
- d. Chris Perry will work on the development of incorporating our policies onto the MEMIC site for the core trainings
- e. If we are no longer training people on how to use a fire extinguisher then our policy needs to reflect that

##### **IV. Vehicles in the Residential Life area and on sidewalks**

- a. Pathways/sidewalks are not designed as roads, they shouldn't be driven on
- b. Options for how to block people from driving on them:
  - i. Block off completely
  - ii. Block off most and have gates at key entry points
- c. For the short term, may place signs stating "authorized vehicles only"
- d. If we choose to temporarily suspend the block for move in day we would need to have protocol in place

#### **Round Table**

##### **V. Peter**

- a. Securitas will start back Friday, August 18

##### **VI. Jon**

- a. RAs arrive Thursday night, August 17, with training starting Thursday night through the following Friday morning, August 25, when Freshmen arrive
- b. Upperclassmen arrive on Sunday, August 27
- c. Have a group of Somali visitors staying in Snow Hall this weekend August 18-20

**VII. Mike**

- a. Tool vendors will be on campus the first two days of classes
- b. President Crowley would like the site for the tool vendors to be changed to the gym

**Next meeting:** Wednesday, September 20<sup>th</sup> at 10:00 a.m., third floor conference room