

Safety Committee Minutes

June 21, 2017

Third Floor Conference Room

Attendees: Pam Buck, Bill Egeler, Peter Goheen, Beth Hummel, Barry Ingraham, Dottie Martin, Tom Richard, Mike Williams, Courtney Cyr-recorder

Absent: Jon Blanchard, Bob Collins, Tim Crowley, Fred Doody, George Gartley, Lori Keith, JP Levasseur, Rob Ottaviano, Bob Rice, Rick Taggett, Gregory Thompson

I. Review minutes of May 17, 2017

- a. Motion was made to accept the minutes
- b. Motion was seconded
- c. Minutes were approved

II. Review of Action Items

- a. Need a plan for slips, trips, and falls education
 - i. How can we get the word out?
 - ii. How should training be done?
 - iii. How can we reduce slips, trips, and falls?

Old Business

III. Safety Enhancement Grant Update

- a. Neither grant application was approved
- b. Items will be purchased by NMCC
- c. October is the next opening to apply
 - i. Items that can be applied for must be safety related

New Business

IV. Incident Reports

- a. Two incidents since May meeting
 - i. One employee incident – was rear ended in a state vehicle, no injury
 - ii. One student incident – stuck with used needle while doing clinical work at Cary

Round Table

V. Barry Ingraham

- a. Need a way of how to handle job descriptions and hazard assessments of new positions
- b. Current positions need reevaluation
- c. Barry will follow up with Leah Buck regarding what the new instructors' positions consist of
- d. Barry will check with SafetyWorks to see if they can assist us

VI. Bill Egeler

- a. Just a reminder that we have extra people on campus for Survivor Camp
 - b. Mock disaster drill will happen this afternoon (6/21/17)
- VII.** Peter Goheen
- a. Purchased a crosswalk aid to use in front of the Wellness Center during busy times

Next meeting: Wednesday, July 19th at 10:00 a.m., third floor conference room